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AGENDA

Board of Trustees of the Batavia Public Library District

Regular Meeting

Tuesday • 16 October 2018 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**

4. **Comments from the Audience**

Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

5. **Approve the Consent Agenda (ACTION ITEM) {ROLL CALL VOTE}**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

- a. **Minutes**

- (1) Regular Meeting, Tuesday, 18 September 2018

- b. **Expenditures**

- (1) Expenditures ("Cash Disbursement Detail Report"): September 2018

- c. **Other Action Items**

- (1) An Ordinance Levying an Additional Tax of 0.02% for Buildings and Equipment for Library Purposes, and Maintenance, Repairs, and Alterations of Library Buildings and Equipment in the Batavia Public Library District, in the Counties of Kane and DuPage, Illinois, for the Fiscal Year 2018–2019 (Standing Committee on Finance): ORDINANCE 2018–009
- (2) A Resolution Determining the Amount of Money Estimated to Be Necessary to Be Raised by the Tax Levy (Standing Committee on Finance): RESOLUTION 2018–006

"The Truth in Taxation Act" [35 Illinois Compiled Statutes 200 / 18–55 et seq.], requires the Library District to determine the amount of money estimated to be necessary to be raised by the tax levy for each year ("levy") upon the taxable property in the Library District, not less than twenty (20) days prior to the adoption of the levy.

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

- (3) Insurance Policies (Business Package, Automobile, Commercial Liability Umbrella, Workers Compensation) (Standing Committee on Finance)
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6. **Approve the Agenda**
7. **Financial Reports**
 - a. **Financial Reports: September 2018**
 - 2018–2019 Working Budget
 - 2018–2019 Statement of Revenue and Expenditures
 - 2018–2019 Investment Report
 - b. **Annual Financial Report for the Year Ended 30 June 2018 (Independent Auditor’s Report and Financial Statements)**, presented by Jamie L. Wilkey, partner, Lauterbach & Amen LLP
 - c. **Tentative Form of “An Ordinance Approving and Adopting the Amended Annual Budget and Appropriation for Library Purposes for Fiscal Year 2018–2019” (REPORT)**
8. **Board Education** (Per Capita Grant): Trustees (DISCUSSION ITEM)
9. **President’s Report**
10. **Good News / Comments from the Board**
11. **Correspondence and Communications**
12. **Director’s and Librarians’ Reports: September 2018**
13. **Committee and Official Representative Reports** (September–October 2018)
 - a. ~~Standing Committee on Facilities (Smith)~~ — NO REPORT / NO MEETING
 - b. Standing Committee on Finance (Culotta)
 - c. ~~Standing Committee on Outreach (Henders)~~ — NO REPORT / NO MEETING
 - d. Standing Committee on Services (Deitchman)
 - e. Batavia Public Library Foundation (Blodgett)
 - f. Friends of the Batavia Public Library (Smith)
 - g. Library Integrated Network Consortium (LINC) (Scheetz)
 - h. Batavia Access Television (BATV) (Henders)
14. **Future Agenda Items** (REPORT)
15. **Next Meetings or Events**
 - a. *152nd Anniversary of Library Service in Batavia (October 1866–2018), October 2018*
 - b. *International Games Week (formerly International Games Day), Sunday–Saturday, 4–10 November 2018 — launched in 2008 to focus on the social and recreational side of gaming*
 - c. *Daylight Saving Time Ends (Standard Time Resumes) at 2:00 a.m. (1st Sunday in November), Sunday, 4 November 2018*
 - d. *General Election Day (in even-numbered years, the first Tuesday after the first Monday in November), Tuesday, 6 November 2018*
 - e. **Board of Library Trustees (Public Hearing / Special Meeting), Wednesday, 7 November 2018, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library**
 - f. *Veterans Day, Sunday, 11 November 2018, Library Open*
 - g. *Observance of Veterans Day, Monday, 12 November 2018, Library Open [F]*
 - h. **Board of Library Trustees (Regular Meeting), Tuesday, 20 November 2018, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library**
16. **Adjournment**

