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AGENDA

Board of Trustees of the Batavia Public Library District

Regular Meeting

Tuesday • 20 November 2018

Immediately Following the Public Hearing at 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**

4. **Comments from the Audience**

Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

5. **Approve the Consent Agenda (ACTION ITEM)**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

- a. **Minutes**

- (1) Regular Meeting, Tuesday, 16 October 2018
- (2) Public Hearing, Wednesday, 7 November 2018
- (3) Special Meeting, Wednesday, 7 November 2018

- b. **Expenditures**

- (1) Expenditures ("Cash Disbursement Detail Report"): October 2018

- c. **Other Action Items**

- (1) An Ordinance Levying the Annual Taxes for Library Purposes in the Batavia Public Library District, in the Counties of Kane and DuPage, Illinois, for the Fiscal Year 2018–2019 (Standing Committee on Finance): ORDINANCE 2018–011
- (2) A Resolution Approving and Authorizing the Library Director to Execute an Application for a 2018–2019 Per Capita Grant (Illinois State Library): RESOLUTION 2018–007

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

- (3) A Resolution Appointing an Authorized Agent in Matters Related to the Illinois Municipal Retirement Fund (Standing Committee on Services): RESOLUTION 2018–008
 - (4) Columns (Lakeshore Decorating Inc.) (Standing Committee on Facilities)
 - (5) Guardrail Section Replacement Project (O’Malley Welding & Fabricating Inc.) (Standing Committee on Facilities)
 - (6) High-Speed Internet Service (Metro Fibernet LLC) (Standing Committee on Facilities)
 - (7) Local Area Network: Network Servers (Webit Services Inc.) (Standing Committee on Facilities)
 - (8) Voluntary Term Life Insurance (Prudential Insurance Company of America | National Conference on Public Employees Retirement Systems | Illinois Municipal Retirement Fund) (Standing Committee on Services)
 - (9) Biannual Review of Closed Sessions, as required by 5 ILCS 120/2.06(d) (Board Secretary)
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6. **Approve the Agenda**
7. **Financial Reports:** October 2018
 - 2018–2019 Working Budget
 - 2018–2019 Statement of Revenue and Expenditures
 - 2018–2019 Investment Report
8. **President’s Report**
 - Regular Meeting in December 2018
9. **Good News / Comments from the Board**
10. **Correspondence and Communications**
11. **Director’s and Librarians’ Reports:** October 2018
12. **Committee and Official Representative Reports**
 - a. Standing Committee on Facilities (Smith)
 - b. ~~Standing Committee on Finance (Culotta)~~ — NO REPORT / NO MEETING
 - c. ~~Standing Committee on Outreach (Henders)~~ — NO REPORT / NO MEETING
 - d. Standing Committee on Services (Deitchman)
 - e. Batavia Public Library Foundation (Blodgett)
 - f. ~~Friends of the Batavia Public Library (Smith)~~ — NO REPORT / NO MEETING
 - g. Library Integrated Network Consortium (LINC) (Scheetz): Final Report
 - h. Batavia Access Television (BATV) (Henders)
13. **Future Agenda Items (REPORT)**
14. **Next Meetings or Events**
 - a. *Thanksgiving Eve, Wednesday, 21 November 2018, Library Closed at 5:00 p.m.*
 - b. *Thanksgiving (4th Thursday in November), Thursday, 22 November 2018, Library Closed [F]*
 - c. *Day after Thanksgiving, Friday, 23 November 2018, Library Open*
 - d. ***Board of Library Trustees (Regular Meeting), Tuesday, 18 December 2018, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
 - e. *Christmas Eve, Monday, 24 December 2018, Library Closed (Paid Holiday); City and P.O. Closed*
 - f. *Christmas, Tuesday, 25 December 2018, Library Closed [F]*
 - g. *New Year’s Eve, Monday, 31 December 2018, Library Closed at 12:00 noon*
 - h. *New Year’s Day, Tuesday, 1 January 2019, Library Closed [F]*
15. **Adjournment**