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AGENDA

Standing Committee on Facilities • Board of Library Trustees • Batavia Public Library District *Special Meeting*

Thursday • 4 April 2019 • 6:30 PM

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Call the Roll**
3. **Approve the Agenda**
4. **Approve the Minutes:** Special Meeting, Tuesday, 7 March 2019
5. **Technology Plan for 2019–2022** (ACTION ITEM)
6. **Facilities Services** (DISCUSSION and/or ACTION ITEM)
7. **Parking Lot Rehabilitation: Elevation Survey** (Building Technology Consultants Inc.) (DISCUSSION and/or ACTION ITEM)
8. **Future Agenda Items** (REPORT)
 - Estimated Probable Cost of Elements of the Master Plan for Building Improvements / Request for Proposal for Cost-Estimation Services: Annual Goal Plan (2018–2019): Goal E–2 (May–June 2019)
 - Annual Schedule of Capital Projects (1st Quarter 2019)
 - Triennial Update of Capital Asset Study (1st Quarter 2019)
9. **Comments from the Committee**
10. **Next Meetings or Events**
 - a. *137th Anniversary of the Board of Library Trustees of the Batavia Public Library (4 April 1882–2019), Thursday, 4 April 2019*
 - b. *138th Anniversary of the Batavia Public Library (5 April 1881–2019), Friday, 5 April 2019*
 - c. *National Library Week (62nd Annual Observance, 1958–2019), Sunday–Saturday, 7–13 April 2019 — to celebrate libraries and librarians and the pleasures and importance of reading, and invite library use and support — 2019 Theme: Libraries = Strong Communities*
 - d. *National Drop Everything and Read (D.E.A.R.) Day, Friday, 12 April 2019 — annual celebration on April 12, the birthday of Beverly Cleary—who wrote about D.E.A.R. in Ramona Quimby, Age 8—to remind and encourage families to make reading together on a daily basis a family priority [Note: The sponsors decided to “drop” the “day” and now promote D.E.A.R. as a month-long event in April.]*

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

- e. *Board of Library Trustees (Regular Meeting), Tuesday, 16 April 2019, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- f. *Good Friday, Friday, 19 April 2019, Library Open [I]*
- g. *Easter, Sunday, 21 April 2019, Library Closed*
- h. *Día = El día de los niños / El día de los libros (Children’s Day / Book Day), Tuesday, 30 April 2019 — a celebration of children, families, and reading; emphasizes the importance of advocating literacy for every child regardless of linguistic and cultural background*
- i. *Children’s Book Week (101st Annual Observance), Monday–Sunday, 29 April–5 May 2019 — “A great nation is a reading nation.”—Melcher [Note: Now sponsored by Every Child a Reader, a 501(c)(3) not-for-profit organization.]*
- j. ***Standing Committee on Facilities, Thursday, 9 May 2019, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- k. *Board of Library Trustees (Regular Meeting), Tuesday, 21 May 2019, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*

11. **Adjournment**

