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## AGENDA

### Standing Committee on Services • Board of Trustees • Batavia Public Library District

#### *Special Meeting*

Tuesday • 2 October 2018 • 6:30 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Call the Roll**
3. **Approve the Agenda**
4. **Approve the Minutes:** Special Meeting, Thursday, 3 May 2018
5. **Library Director's Goals for 2017–2018** (DISCUSSION and/or ACTION ITEM)
6. **Future Agenda Items** (REPORT)
  - Policy on Leave of Absence without Pay (January–February 2019)
  - Policy on a Safe and Healthful Workplace (January–February 2019)
  - Review Cycle for Library Policies: Strategic Plan (2017–2018): Objective / Project 4
  - Bylaws of the Board of Library Trustees
  - Policy on Public Participation at Meetings, Media Relations, and Other Communications
  - Policy on Calls for Action
7. **Comments from the Committee**
8. **Next Meetings or Events**
  - a. *152nd Anniversary of Library Service in Batavia (October 1866–2018), October 2018*
  - b. *Teen Read Week™ (same week as Columbus Day), Sunday–Saturday, 7–13 October 2018 — launched in 1998 to encourage young adults to read for sheer pleasure as well as learning — Annual Theme: It's Written in the Stars... Read!*
  - c. *Columbus Day (Observed) (2nd Monday in October), Monday, 8 October 2018, Library Open [F]*
  - d. *ILA Annual Conference (Peoria), Tuesday–Thursday, 9–11 October 2018*
  - e. *Board of Library Trustees (Regular Meeting), Tuesday, 16 October 2018, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
  - f. *International Games Week (formerly International Games Day), Sunday–Saturday, 4–10 November 2018 — launched in 2008 to focus on the social and recreational side of gaming*

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

- g. *Daylight Saving Time Ends (Standard Time Resumes) at 2:00 a.m. (1st Sunday in November), Sunday, 4 November 2018*
- h. *General Election Day (in even-numbered years, the first Tue after the first Monday in November), Tuesday, 6 November 2018*
- i. ***Standing Committee on Services, Tuesday, 6 November 2018, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- j. *Board of Library Trustees (Public Hearing / Special Meeting), Wednesday, 7 November 2018, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- k. *Board of Library Trustees (Regular Meeting), Tuesday, 20 November 2018, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*

9. **Adjournment**

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