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AGENDA

Standing Committee on Services • Board of Trustees • Batavia Public Library District

Special Meeting

Tuesday • 6 November 2018 • 6:30 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Call the Roll**
3. **Approve the Agenda**
4. **Approve the Minutes:** Special Meeting, Tuesday, 2 October 2018
5. **A Resolution Appointing an Authorized Agent in Matters Related to the Illinois Municipal Retirement Fund (IMRF)** (Illinois Municipal Retirement Fund) (RESOLUTION 2018–XXX) (ACTION ITEM)
6. **Voluntary Term Life Insurance** (ACTION ITEM)
7. **Library Director’s Goals for 2018–2019** (DISCUSSION and/or ACTION ITEM)
8. **Future Agenda Items** (REPORT)
 - Policy on Leave of Absence without Pay (January–February 2019)
 - Policy on a Safe and Healthful Workplace (January–February 2019)
 - Review Cycle for Library Policies: Strategic Plan (2017–2018): Objective / Project 4
 - Bylaws of the Board of Library Trustees
 - Policy on Public Participation at Meetings, Media Relations, and Other Communications
 - Policy on Calls for Action
9. **Comments from the Committee**
10. **Next Meetings or Events**
 - a. *International Games Week (formerly International Games Day), Sunday–Saturday, 4–10 November 2018 — launched in 2008 to focus on the social and recreational side of gaming*
 - b. *General Election Day (in even-numbered years, the first Tue after the first Monday in November), Tuesday, 6 November 2018*
 - c. *Board of Library Trustees (Public Hearing / Special Meeting), Wednesday, 7 November 2018, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

- d. *Board of Library Trustees (Regular Meeting), Tuesday, 20 November 2018, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- e. *152nd Anniversary of Library Service in Batavia (October 1866–2018), October 2018*
- f. *Thanksgiving Eve, Wednesday, 21 November 2018, Library Closed at 5:00 p.m.*
- g. *Thanksgiving (4th Thursday in November), Thursday, 22 November 2018, Library Closed [F]*
- h. *Day after Thanksgiving, Friday, 23 November 2018, Library Open*
- i. ***Standing Committee on Services, Tuesday, 4 December 2018, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- j. *Board of Library Trustees (Regular Meeting), Tuesday, 18 December 2018, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- k. *Christmas Eve, Monday, 24 December 2018, Library Closed*
- l. *Christmas, Tuesday, 25 December 2018, Library Closed [F]*
- m. *New Year's Eve, Monday, 31 December 2018, Library Closed at 12:00 noon*
- n. *New Year's Day, Tuesday, 1 January 2019, Library Closed [F]*
- o. ~~*Standing Committee on Services, Tuesday, 1 January 2019*~~ — No Meeting
- p. *Board of Library Trustees (Regular Meeting), Tuesday, 15 January 2019, 7:00 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library*
- q. *Birthday of Martin Luther King, Jr. (Observed) (3rd Monday in January), Monday, 21 January 2019, Library Open [F]*
- r. *ALA Midwinter Meeting (Seattle), Friday–Tuesday, 25–29 January 2019*

11. **Adjournment**

