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AGENDA

Standing Committee on Outreach • Board of Library Trustees • Batavia Public Library District

Special Meeting

Thursday • 9 January 2020

7:00 PM (or immediately following the Standing Committee on Facilities)

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Call the Roll**
3. **Approve the Agenda**
4. **Approve the Minutes:** Special Meeting, Thursday, 7 November 2019
5. **Schedule** (DISCUSSION and/or ACTION ITEM)
6. **OpenGov Community Engagement Solution** (ACTION ITEM)
7. **Recognition as a Library Leader** (DISCUSSION and/or ACTION ITEM)
8. **Board Education:** “New Web Site,” presented by Patricia A. Leonard, Outreach Services Manager
9. **“Meet the Trustees”** (DISCUSSION ITEM)
10. **Future Agenda Items** (REPORT)
 - Library of Things: Lending Library of Musical Instruments
 - Policy on Exhibit Spaces, Bulletin Boards, and Literature Racks
 - Historical Plaques and Markers for Historic Sites (Batavia Historical Society et al.)
 - Telephone for Public Use
 - Annual Report to the Community for 2019–2020 (August 2020)
 - [1] Identify Underserved Populations / [2] Explore New Opportunities for Programs
11. **Comments from the Committee**
12. **Next Meetings or Events**
 - a. *Birthday of Martin Luther King, Jr. (Observed) (3rd Monday in January), Monday, 20 January 2020, Library Open [F]*

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

STANDING COMMITTEE ON OUTREACH: The focuses of the Outreach Committee are marketing & public relations, community engagement, art, and related policies and services; and Recognition as a Library Leader. This committee generally (but not exclusively) has an external approach; that is, direct service to users and the community.

- b. *Board of Library Trustees (Regular Meeting), Tuesday, 21 January 2020, 7:00 p.m., Elizabeth L. Hall Conference Room*
- c. *ALA Midwinter Meeting (Philadelphia), Friday–Tuesday, 24–28 January 2020*
- d. ***Standing Committee on Outreach, Thursday, 6 February 2020, 7:00 PM (or immediately following the Standing Committee on Facilities), Elizabeth L. Hall Conference Room, Batavia Public Library***
- e. *Lincoln’s Birthday, Wednesday, 12 February 2020, Library Open [I]*
- f. *Washington’s Birthday (Observed) (3rd Monday in February) — official name (5 U.S. Code 6103); also known unofficially as Presidents Day — Monday, 17 February 2020, Library Open [F]*
- g. *Board of Library Trustees (Regular Meeting), Tuesday, 18 February 2020, 7:00 p.m., Elizabeth L. Hall Conference Room*

13. **Adjournment**

