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AGENDA

Board of Library Trustees • Batavia Public Library District

Committee of the Whole Meeting

Thursday • 7 May 2020 • 6:00 p.m.

MEETING WILL TAKE PLACE VIA ELECTRONIC MEANS

Batavia Public Library • 10 South Batavia Avenue • Batavia

NOTICE

This meeting of the Board of Library Trustees will be held without a quorum of Trustees physically present—the Board will conduct the meeting with all Trustees attending remotely via electronic means—and is authorized by the Governor pursuant to “COVID-19 Executive Order No. 5” (16 March 2020).

Due to the electronic nature of this meeting, which will take place on the Zoom platform, visitors may monitor this meeting by notifying the Library at OpenMeetings@BataviaPublicLibrary.org to receive a link to join the meeting. In order to avoid (or address) unanticipated technical issues, please notify the Library well in advance of the meeting.

Please submit comments to the Board of Library Trustees via email to OpenMeetings@BataviaPublicLibrary.org and include your name, address, and telephone number. Please be advised that, due to the electronic nature of the meeting, such comments will be read aloud individually.

1. **Call to Order**

2. **Call the Roll**

3. **Comments from the Audience**

Comments are subject to the “Policy on Public Participation at Meetings and Other Communications,” copies of which are available upon request. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

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4. **Approve the Agenda** {VOICE VOTE}

5. **Approve the Minutes:** Tuesday, 7 April 2020 {VOICE VOTE}

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

6. **Response to Epidemic**
 - a. **Snapshot of Working from Home** (REPORT)
 - (1) Facilities Services, presented by Kathy A. Moecher, its manager
 - (2) Youth Services, presented by Joanne C. Zillman, its manager
 - b. **Staff Compensation during the Temporary Closure** (DISCUSSION ITEM)
 - c. **Planning to Reopen the Library** (DISCUSSION ITEM)
7. **An Ordinance Adopting a “Policy on Service to Non-Residents”** (Standing Committee on Policy) (ACTION ITEM) {ROLL CALL VOTE}
8. **Working Budget for 2020–2021** (Standing Committee on Finance) (DISCUSSION ITEM)
9. **Director’s Annual Goal Plan for 2019–2020: Goal E–1, Organizational Identity** (Standing Committee on Policy) (DISCUSSION ITEM)
10. **Biannual Review of Closed Sessions**, as required by 5 ILCS 120/2.06(d) (Board Secretary) (REPORT)
11. **Next Meetings or Events**
 - a. *Children’s Book Week (102nd Annual Observance), Monday–Sunday, 4–10 May 2020 — “A great nation is a reading nation.”—Melcher*
 - b. **Board of Library Trustees (Regular Meeting), Tuesday, 19 May 2020, 7:00 p.m., Elizabeth L. Hall Conference Room**
 - c. *Sunday before Memorial Day, Sunday, 24 May 2020, Library Closed*
 - d. *Memorial Day (last Monday in May), Monday, 25 May 2020, Library Closed [F]*
 - e. *Summer Library Hours on Sunday Begin (1:00–4:00 p.m.) (Sunday after Memorial Day), Sunday, 31 May 2020*
 - f. **Board of Library Trustees (Regular Meeting), Tuesday, 16 June 2020, 7:00 p.m., Elizabeth L. Hall Conference Room**
 - g. ~~*ALA Annual Conference (Chicago), Thursday–Tuesday, 25–30 June 2020*~~ CANCELLED
 - h. *Independence Day (Observed), Friday, 3 July 2020, Library Closed [F]*
 - i. *Independence Day, Saturday, 4 July 2020, Library Closed*
12. **Adjournment**

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