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AGENDA

Standing Committee on Finance • Board of Trustees • Batavia Public Library District

Special Meeting

Thursday • 8 October 2020 • 6:30 p.m. (or immediately following the Standing Committee on Facilities)

MEETING WILL TAKE PLACE VIA ELECTRONIC MEANS

Batavia Public Library • 10 South Batavia Avenue • Batavia

NOTICE

Governor Jay Robert “JB” Pritzker issued a “Gubernatorial Disaster Proclamation” in relation to novel coronavirus disease 2019 (COVID-19) on 9 March 2020, which was most recently extended for 30 days on 18 September 2020. This meeting of the Standing Committee on Finance of the Board of Library Trustees will be held without a quorum of Trustees physically present—the Committee will conduct the meeting with all Trustees attending remotely via electronic means—and is authorized by the Governor pursuant to “Executive Order 2020–07 in Response to COVID-19 (COVID-19 Executive Order No. 5)” (16 March 2020) and the Government Emergency Administration Act (Public Act 100–0640; eff. 6/12/20).

Due to the electronic nature of this meeting, which will take place on the Zoom platform, visitors may monitor this meeting by notifying the Library at OpenMeetings@BataviaPublicLibrary.org to receive a link to join the meeting. In order to avoid (or address) unanticipated technical issues, please notify the Library well in advance of the meeting.

Please submit comments to the Standing Committee on Finance via email to

OpenMeetings@BataviaPublicLibrary.org and include your name, address, and telephone number. Please be advised that, due to the electronic nature of the meeting, such comments will be read aloud individually.

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1. **Call to Order**
 2. **Call the Roll**
 3. **Approve the Agenda** {ROLL CALL VOTE}
 4. **Approve the Minutes:** Special Meeting, Tuesday, 2 June 2020 {ROLL CALL VOTE}
 5. **An Ordinance Levying an Additional Tax of 0.02% for Buildings and Equipment for Library Purposes, and Maintenance, Repairs, and Alterations of Library Buildings and Equipment in the Batavia Public Library District, in the Counties of Kane and DuPage, Illinois, for the Fiscal Year 2020–2021** (ORDINANCE 2020–007) (ACTION ITEM) {ROLL CALL VOTE}

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

STANDING COMMITTEE ON FINANCE: The focuses of the Finance Committee are budget & finance and related policies and services.

6. **A Resolution Determining the Amounts of Money Estimated to Be Necessary to Be Raised by the Tax Levy (RESOLUTION 2020–010) (ACTION ITEM) {ROLL CALL VOTE}**
7. **Insurance Policies (Business Package, Automobile, Commercial Liability Umbrella, Workers Compensation) (ACTION ITEM) {ROLL CALL VOTE}**
8. **Annual Financial Report for the Year Ended 30 June 2020 (Independent Auditor’s Report and Financial Statements) (REPORT)**
9. **Future Agenda Items (REPORT)**
10. **Comments from the Committee**
11. **Next Meetings or Events**
 - a. *154th Anniversary of Library Service in Batavia (October 1866–2020), October 2020*
 - b. *{NEW} TeenTober (formerly Teen Read Week™ in October and Teen Tech Week in March), October 2020 — launched in 2019 to celebrate teens and teen services in libraries*
 - c. *Columbus Day (Observed) (2nd Monday in October), Monday, 12 October 2020, Library Open [F]*
 - d. *Board of Library Trustees (Regular Meeting), Tuesday, 20 October 2020, 7:00 p.m., Elizabeth L. Hall Conference Room*
 - e. *ILA Annual Conference (Virtual Conference), Tuesday–Thursday, 20–22 October 2020*
 - f. *Daylight Saving Time Ends (Standard Time Resumes) at 2:00 a.m. (1st Sunday in November), Sunday, 1 November 2020*
 - g. *General Election Day (in even-numbered years, the Tuesday after the first Monday in November), Tuesday, 3 November 2020, Library Open [I, as both “General Election Day” (205 ILCS 630/17) and “2020 General Election Day” (Public Act 101–0642; 10 ILCS 5/2B-10; eff. 6/16/20), a new, one-time state holiday]*
 - h. *Fall Children’s Book Week (since 2019), Monday–Sunday, 4–10 November 2020 — “A great nation is a reading nation.”—Melcher — 2020 Theme: Read. Dream. Share. [Note: In a story fraught with irony, the original Children’s Book Week was moved from November to May in 2008.]*
 - i. ***Standing Committee on Finance, Tuesday, 3 November 2020, 7:00 p.m. (or immediately following the Standing Committee on Policy), Elizabeth L. Hall Conference Room, Batavia Public Library***
 - j. *International Games Week, Sunday–Saturday, 8–14 November 2020 — launched in 2008 to focus on the social and recreational side of gaming*
 - k. *Veterans Day, Wednesday, 11 November 2020, Library Open [F]*
 - l. *Board of Library Trustees (Regular Meeting), Tuesday, 17 November 2020, 7:00 p.m., Elizabeth L. Hall Conference Room*
 - m. *Thanksgiving Eve, Wednesday, 25 November 2020, Library Closed at 5:00 p.m.*
 - n. *Thanksgiving (4th Thursday in November), Thursday, 26 November 2020, Library Closed [F]*
 - o. *Day after Thanksgiving, Friday, 27 November 2020, Library Open*
 - p. ***Standing Committee on Finance, Tuesday, 1 December 2020, 7:00 p.m. (or immediately following the Standing Committee on Policy), Elizabeth L. Hall Conference Room, Batavia Public Library***
 - q. *Board of Library Trustees (Regular Meeting), Tuesday, 15 December 2020, 7:00 p.m., Elizabeth L. Hall Conference Room*
 - r. *Christmas Eve, Thursday, 24 December 2020, Library Closed*
 - s. *Christmas, Friday, 25 December 2020, Library Closed [F]*
 - t. *New Year’s Eve, Thursday, 31 December 2020, Library Closed at 12:00 noon*
 - u. *New Year’s Day, Friday, 1 January 2021, Library Closed [F]*
12. **Adjournment {ROLL CALL VOTE}**