

Batavia Public Library	Working Budget	Projected Actual	Proposed Budget		Year to Year Budget Change	
Working Budget	2021-2022	2021-2022	2022-2023		Amount	%
<b>Library Fund (Fund 10) - Revenue</b>		4/28/2022				
Tax Revenues	3,957,000	3,936,900	4,081,900	4001	\$124,900	3.16%
Anticipated Tax shortfall	-22,000		-22,000	4002	(\$22,651)	
Personal Property Replacement tax	32,000	90,000	40,000	4003	\$8,000	
Per Capita Grant	33,200	39,200	33,200	4011	\$0	
Gifts & Memorials	2,000	3,000	2,000	4021	\$0	
Fines & Fees	7,000	6,000	5,000	4031	(\$2,000)	
Lost/Damaged Materials	6,000	7,000	6,000	4032	\$0	
Processing Fees	1,500	2,000	1,500	4033	\$0	
Referral Fees	500	800	500	4034	\$0	
Non Resident Card	500	500	500	4035	\$0	
Replacement Cards	500	300	500	4036	\$0	
Photocopy Service	9,000	6,000	6,000	4045	(\$3,000)	
Coffee Shop Lease	3,000	2,000	6,000	4055	\$3,000	
Interest Income	4,000	3,000	6,000	4061	\$2,000	
Other - Miscellaneous	1,000	1,000	1,000	4065	\$0	
Extraordinary Revenues				4081	<b>Library Fund Rev Change:</b>	
<b>Total Library Fund Revenue</b>	4,035,200	4,097,700	4,168,100		\$132,900	3.29%
<b>Total All Revenue</b>	4,551,300	4,611,200	4,689,500			
					<b>Total Revenues Change:</b>	
<b>Library Fund (Fund 10) - Expense</b>					\$138,200	3.04%
<b>Library Materials</b>						
Adult books - Fiction	37,000	37,000	35,200	5001	(\$1,800)	
Adult books - Non Fiction	55,000	55,000	55,000	5002	\$0	
Adult books - Reference	7,000	7,000	6,000	5003	(\$1,000)	
Adult books - Large Print	7,000	7,000	7,000	5004	\$0	
<b>Total Adult books</b>	106,000	106,000	103,200		(\$2,800)	
<b>Total Young Adult books</b>	7,400	7,400	7,400	5008	\$0	
<b>Total Youth books</b>	50,600	50,600	50,600	5009	\$0	
<b>Total Book Expense</b>	164,000	164,000	161,200		(\$2,800)	
<b>AS Library of Things</b>	10,000	3,000	7,000	5087	(\$3,000)	
Adult - Audio Visual	17,000	17,000	19,000	5021	\$2,000	
Adult - CD	3,000	3,000	3,000	5024	\$0	
Adult - Gaming	3,000	3,000	3,000	5027	\$0	
Adult - Audiobooks	18,000	16,300	16,000	5031	(\$2,000)	
<b>Sub-Total Adult AV Expense</b>	41,000	39,300	41,000		\$0	
Young Adult - AV	700	100	700	5022	\$0	
Youth - Audio Visual	1,400	1,400	1,400	5023	\$0	
Youth - CD	200	200	200	5026	\$0	
Youth - Gaming	1,500	1,500	2,900	5029	\$1,400	
Youth - Audiobooks	3,500	3,000	3,500	5033	\$0	
Youth - Manipulatives	600	600	2,600	5035	\$2,000	
<b>Sub-Total Youth AV Expense</b>	7,200	6,700	10,600		\$3,400	
<b>Total AV Expense</b>	48,900	46,100	52,300		\$3,400	
Adult - Periodicals	13,000	15,500	14,000	5041	\$1,000	
Young Adult - Periodicals	400	300	300	5042	(\$100)	
Youth - Periodicals	1,100	1,100	1,100	5043	\$0	
<b>Total Periodical Expense</b>	14,500	16,900	15,400		\$900	
Adult - Database Subscriptions	80,800	80,800	124,000	5051	\$43,200	
Youth - Database Subscriptions	17,600	17,600	22,600	5053	\$5,000	
Adult - Electronic Books	70,300	57,000	85,000	5054	\$14,700	
Youth - Electronic Books	23,400	20,000	35,000	5056	\$11,600	
<b>Total Electronic Materials</b>	192,100	175,400	266,600		\$74,500	
<b>Total Material Expense</b>	429,500	405,400	502,500		\$73,000	17.00%
Reciprocal Payments	2,000	500	1,000	5061	(\$1,000)	
Per Capita Grant Materials	33,200	39,200	33,200	5065	\$0	
Technical Services Supplies	36,000	30,000	30,000	5071	(\$6,000)	
<b>Total Collections Expense</b>	500,700	475,100	566,700		\$66,000	
	12.0%	12.0%	12.3%		<b>State Library Std Definition</b>	
	11.0%	10.2%	12.00%			

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Working Budget	2021-2022	2021-2022	2022-2023		Amount	%
<b>Personnel Expenses</b>						
Salaries	1,914,000	1,810,000	2,233,000	6001,2	\$319,000	
SUTA Taxes	3,000	0	1,000	6013	(\$2,000)	
457b/ Retirement (2%)	24,000	23,000	27,000	6021	\$3,000	
<b>Sub - Total Salaries , 457, SUTA</b>	<b>1,941,000</b>	<b>1,833,000</b>	<b>2,261,000</b>		<b>\$320,000</b>	
Group Insurance	343,000	340,000	382,400	6023,4	\$39,400	
Payroll Processing	7,000	5,500	6,000	6031	(\$1,000)	
Recruitment Expense	1,000	100	-	6032	(\$1,000)	
Professional Development	15,000	8,000	15,000	6033	\$0	
Tuition Reimbursement	-	-	-	6034	\$0	
<b>Total Personnel Expenses</b>	<b>2,307,000</b>	<b>2,186,600</b>	<b>2,664,400</b>		<b>\$357,400</b>	<b>15.49%</b>
	<b>50.8%</b>	<b>47.1%</b>	<b>56.43%</b>			
<b>Operating Expenses</b>						
Adult Services Programming Supplies	3,000	3,000	3,000	5081	\$0	
Youth Services Programming Supplies	4,500	5,200	4,500	5083	\$0	
Adult Services Program Presentations	9,000	9,000	9,000	5084	\$0	
Youth Services Program Presentations	4,200	2,500	4,200	5086	\$0	
Adult Services Makerspace Supplies	10,000	3,000	7,000	5087	(\$3,000)	
Advertising	26,000	19,000	19,000	7001	(\$7,000)	
Automation Services	178,000	178,000	190,000	7002	\$12,000	
Bank Service Charges	2,700	2,100	2,000	7003	(\$700)	
Contract Service & Rentals	5,000	4,000	5,000	7004	\$0	
Duplicating and Printing	11,500	10,000	13,000	7005	\$1,500	
Equipment Repair and Lease	20,000	20,000	23,000	7007	\$3,000	
General Programming	2,000	1,000	1,500	7008	(\$500)	
Library Business	12,000	12,000	13,000	7009	\$1,000	
Memberships	11,000	12,000	12,000	7010	\$1,000	
Office Supplies	17,000	17,000	18,000	7012	\$1,000	
Postage Handling Shipping	9,000	11,000	10,000	7013	\$1,000	
Professional Services	46,000	32,000	45,000	7014	(\$1,000)	
Misc Costs -Covid 19 Response	29,000	17,000	19,000	7018	(\$10,000)	
Circulation Services	7,400	6,000	7,000	7031	(\$400)	
Promotional Services	4,000	5,000	6,000	7041	\$2,000	
Utility - City Of Batavia Electric	110,000	87,000	110,000	7051	\$0	
Utility - City Of Batavia Water Sewer	8,000	7,000	8,000	7052	\$0	
Utility - Internet	6,000	6,000	7,000	7053	\$1,000	
Utility - Natural Gas	17,000	26,000	25,000	7054	\$8,000	
Utility - Telephone	11,000	7,000	8,000	7055	(\$3,000)	
<b>Sub-Total Operating Expenses</b>	<b>563,300</b>	<b>501,800</b>	<b>569,200</b>		<b>\$5,900</b>	<b>1.05%</b>
Computer Software	32,000	34,000	35,000	8001	\$3,000	
Electronic Equipment	23,000	5,000	18,000	8002	(\$5,000)	
Furniture and Fixtures	3,500	4,500	5,000	8003	\$1,500	
Office Equipment	1,500	800	2,000	8004	\$500	
Other Equipment	2,000	14,000	4,000	8005	\$2,000	
<b>Sub-Total Equip, Technology Expenses</b>	<b>62,000</b>	<b>58,300</b>	<b>64,000</b>		<b>\$2,000</b>	
<b>Total Operating, Equip, Tech Expenses</b>	<b>625,300</b>	<b>560,100</b>	<b>633,200</b>		<b>\$7,900</b>	<b>1.26%</b>
	<b>13.8%</b>	<b>12.1%</b>	<b>13.41%</b>			
<b>Total Library Fund Expenses</b>						
<b>Total Library Fund Expenses</b>	<b>3,433,000</b>	<b>3,221,800</b>	<b>3,864,300</b>			
Budget Transfer to Special Reserve	600,000	600,000	300,000	8053	-\$300,000	
Add'l Transfer to Special Reserve	-	270,000	0	8053	\$0	
Add'l Transfer to Other Funds	-	-	0	8054	\$0	
<b>Total Library Fund Expenses</b>	<b>4,033,000</b>	<b>4,091,800</b>	<b>4,164,300</b>		<b>\$131,300</b>	<b>3.26%</b>
	<b>13.2%</b>	<b>18.7%</b>	<b>6.35%</b>			
<b>Library Fund Net Excess Revenues</b>	<b>2,200</b>	<b>5,900</b>	<b>3,800</b>			
<b>Total All Funds Expenses</b>	<b>4,543,000</b>	<b>4,646,800</b>	<b>4,721,500</b>		<b>\$178,500</b>	<b>3.93%</b>
<b>Special Funds - Revenue</b>						
11 - IMRF	167,200	166,400	166,400		(\$800)	
12 - FICA (Social Security/Medicare)	152,300	151,500	160,900		\$8,600	
13 - Maintenance Fund (0.02%)	163,700	162,900	152,400		(\$11,300)	
14 - Liability Insurance	25,100	25,000	34,500		\$9,400	
15 - Audit	7,800	7,700	7,200		(\$600)	

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				Amount	%
<b>Working Budget</b>	<b>2021-2022</b>	<b>2021-2022</b>	<b>2022-2023</b>		
<b>Total Special Fund Revenue</b>	516,100	513,500	521,400	\$5,300	1.03%
<b>Special Funds - Expense</b>					
11 - IMRF	165,000	162,000	167,300	\$2,300	
12 - FICA (Social Security/Medicare)	151,000	132,000	170,900	\$19,900	
13 - Maintenance Fund (0.02%)	162,000	224,000	180,000	\$18,000	
14 - Liability Insurance	25,000	30,000	32,000	\$7,000	
15 - Audit	7,000	7,000	7,000	\$0	
<b>Total Special Fund Expense</b>	510,000	555,000	557,200	\$47,200	9.25%
	11.2%	11.9%	11.80%		