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AGENDA

Board of Library Trustees • Batavia Public Library District

Regular Meeting

Tuesday • 16 November 2021 • Immediately Following the Public Hearing at 6:00 p.m.

MEETING WILL TAKE PLACE VIA ELECTRONIC MEANS

Batavia Public Library • 10 South Batavia Avenue • Batavia

NOTICE

Governor Jay Robert “JB” Pritzker issued a “Gubernatorial Disaster Proclamation” in relation to novel coronavirus disease 2019 (COVID-19) on 9 March 2020, which was most recently extended for 30 days on 15 October 2021.

This meeting of the Board of Library Trustees will be held without a quorum of Trustees physically present—the Board will conduct the meeting with all Trustees attending remotely via electronic means—and is authorized by the Government Emergency Administration Act (Public Act 101–0640; eff. 6/12/20).

Due to the electronic nature of this meeting, which will take place on the Zoom platform, visitors may monitor this meeting by notifying the Library at OpenMeetings@BataviaPublicLibrary.org to receive a link to join the meeting. In order to avoid (or address) unanticipated technical issues, please notify the Library well in advance of the meeting.

Please submit comments to the Board of Library Trustees via email to OpenMeetings@BataviaPublicLibrary.org and include your name, address, and telephone number. Please be advised that, due to the electronic nature of the meeting, such comments will be read aloud individually.

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1. **Call to Order**
 2. **Pledge of Allegiance to the Flag**
 3. **Call the Roll**

4. **Comments from the Audience**

Comments are subject to the “Policy on Public Participation at Meetings and Other Communications,” copies of which are available upon request. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

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STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

5. **Approve the Consent Agenda (ACTION ITEM) {ROLL CALL VOTE}**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

a. **Minutes**

(1) Regular Meeting, Tuesday, 19 October 2021

b. **Expenditures**

(1) Expenditures (“Cash Disbursement Detail Report”): October 2021

c. **Other Action Items**

- (1) An Ordinance Levying the Annual Taxes for Library Purposes in the Batavia Public Library District, in the Counties of Kane and DuPage, Illinois, for the Fiscal Year 2021–2022 (Tax Year 2021) (ORDINANCE 2021–008) (Standing Committee on Finance / Committee of the Whole)
- (2) A Resolution Approving and Authorizing the Library Director to Execute an Application for a 2021–2022 Illinois Public Library Per Capita Grant (Illinois State Library) (RESOLUTION 2021–012) (Standing Committee on Finance / Committee of the Whole)
- (3) Illinois Libraries Present: An Intergovernmental Agreement for Joint Purchasing of Library Programs, Events, and Services (Standing Committee on Policy / Committee of the Whole)
- (4) Biannual Review of Closed Sessions, as required by 5 ILCS 120/2.06(d) (Board Secretary / Committee of the Whole)
- (5) RATIFY “Replace Variable-Frequency Drives for Air-Handling Units (General Refrigeration Service LLC doing business as General Mechanical Services)” (Standing Committee on Facilities)

6. **Approve the Agenda {ROLL CALL VOTE}**

7. **Board Education:** “Reading Financial Reports,” presented by Trustee Jennifer M. Culotta

8. **Financial Reports:** October 2021

- 2021–2022 Working Budget
- 2021–2022 Cash & Investments

9. **President’s Report**

10. **Good News / Comments from the Board**

11. **Correspondence and Communications**

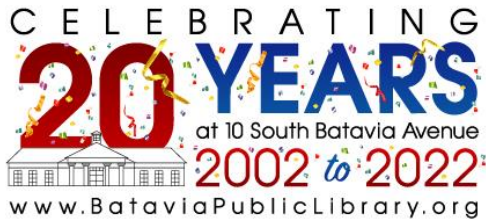
12. **Director’s and Librarians’ Reports:** October 2021

13. **Future Agenda Items (REPORT)**

14. **Next Meetings or Events**

- a. *Thanksgiving Eve, Wednesday, 24 November 2021, Library Closed at 5:00 p.m.*
- b. *Thanksgiving (4th Thursday in November), Thursday, 25 November 2021, Library Closed [F]*
- c. *Day after Thanksgiving, Friday, 26 November 2021, Library Open*
- d. ~~*Board of Library Trustees (Committee of the Whole Meeting), Thursday, 9 December 2021, 6:00 p.m., Meeting Will Take Place via Electronic Means — CANCELLED*~~
- e. ~~*Board of Library Trustees (Regular Meeting), Tuesday, 21 December 2021, 6:00 p.m., Meeting Will Take Place via Electronic Means — CANCELLED*~~
- f. *Christmas Eve (Observed), Thursday, 23 December 2021, Library Open*
- g. *Christmas (Observed) | Christmas Eve, Friday, 24 December 2021, Library Closed*
- h. *Christmas, Saturday, 25 December 2021, Library Closed [F]*
- i. *Sunday after Christmas, Sunday, 26 December 2021, Library Closed per “Policy on Holidays”*
- j. *New Year’s Eve (Observed), Thursday, 30 December 2021, Library Open*

- k. *New Year's Day (Observed) | New Year's Eve, Friday, 31 December 2021, Library Closed*
- l. *New Year's Day, Saturday, 1 January 2022, Library Closed [F]*
- m. *Birthday of Martin Luther King, Jr. (Observed) (3rd Monday in January), Monday, 17 January 2022, Library Open [F]*
- n. *ALA Midwinter Meeting (San Antonio), Friday–Tuesday, 21–25 January 2022*



- o. {NEW} *20 Years at 10 South Batavia Avenue (27 January 2002–2022), Thursday, 27 January 2022 — anniversary of the grand opening*

15. **Adjournment** {ROLL CALL VOTE}

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