Do you have a keen eye for detail and enjoy organizing? The Batavia Public Library District is seeking friendly, service minded individuals to join our team.

**Responsibilities:**
Library Pages return library materials to the shelves, empty the book drops, and maintain order in the library’s public spaces and other responsibilities as assigned. The work schedule is an average of 8 - 12 hours per week in increments of approximately 4 hours per shift. It includes a mixture of days, nights, and weekends. This is a year-round position.

**Qualifications:**
**Required:** A minimum of three years of high school or the equivalent. The ability to stand, bend, reach, squat, and push carts filled with books. Applicants must successfully complete a shelving exercise to move to the next step in the hiring process.

**Preferred:** Avid library users are encouraged to apply! Prior Library experience is desirable.

**Salary:**
$15.00/hour

**How to Apply:** Employment applications/resumes are accepted for current openings only. Ensure that your employment application/resume clearly demonstrates how you meet the minimum qualifications for the position for which you are applying. If applicable, employment applications / resumes must be received by the deadline to be considered for the position opening.

You can send your application / resume one of the following ways:
- via email to jobs@bataviapubliclibrary.org
- mail to 10 S. Batavia Ave, Batavia, IL 60510 Attention: Human Resources
- or in person

The Batavia Public Library is an equal opportunity employer. We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, familial status, marital status, veteran status, sexual orientation or any other legally protected status and complies with the Americans with Disabilities Act (ADA). Individuals needing accommodations in the recruitment process should notify the Human Resources Department in advance at (630) 879-1393.

Due to the volume of employment applications, we are unable to respond to inquiries regarding your employment application or discuss available positions. If your qualifications meet our needs, we will contact you.