



**ORDINANCE 2024-001**

**An Ordinance Approving and Adopting the Annual Budget  
and Appropriation for Library Purposes for Fiscal Year 2023-2024**

WHEREAS, the Illinois Compiled Statutes require the Library District to adopt a budget and appropriation ordinance specifying the objects and purposes of expenditures; and

WHEREAS, a tentative budget and appropriation ordinance, was available for public inspection on and after June 8, 2023; and

WHEREAS, a public hearing on the tentative budget and appropriation ordinance, was held on July 18, 2023 after due and proper notice was published in the *Kane County Chronicle*; and

WHEREAS, the Board wishes to adopt this budget and appropriation ordinance for fiscal year 2023–2024.

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Batavia Public Library District, Batavia, Illinois, in the Counties of Kane and DuPage, Illinois, as follows:—

**Section 1.** The Annual Budget and Appropriation for the Fiscal Year beginning 1 July 2023 and ending 30 June 2024, as described in Exhibit A, are hereby adopted.

**Section 2.** There is budgeted and appropriated for the expenses and liabilities of the Library District for the following objects and purposes:—

Library Fund (Fund 10)	\$ 5,511,300
IMRF Fund (Fund 11)	223,800
FICA Fund (Fund 12)	227,800
Building, Equipment & Maintenance Fund (Fund 13)	414,700
Liability Insurance & Risk Management Fund (Fund 14)	79,900
Audit Fund (Fund 15)	26,000
Working Cash Fund (Fund 30)	231,000
Special Reserve Fund (Fund 40)	4,300,000
Development Fund (Fund 50)	115,000
Total Appropriation (All Funds)	\$ 11,129,500

**Section 3.** Unexpended balances of proceeds received annually from public library taxes may be transferred to the Library District's Special Reserve Fund (Fund 40) in accordance with the Illinois Compiled Statutes.

**Section 4.** No further appropriation shall be made except as allowed by the Illinois Compiled Statutes.


**Section 5.** This Ordinance is in full force and effect on the date of adoption.

**Section 6.** The Library Director shall publish and file this Ordinance in accordance with the Illinois Compiled Statutes.

ORDINANCE 2024-001

PASSED by the Board of Library Trustees of the Batavia Public Library District, Batavia, Illinois, Counties of Kane and DuPage, Illinois, this 18th day of July 2023.

APPROVED:

  
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Daniel R. Russo  
President, Board of Library Trustees

ATTESTED BY:

  
\_\_\_\_\_  
Marianne E. Fasano  
Secretary, Board of Library Trustees

Ayes: Fasano, Hubbard, Larson, Russo

Nays: - 0 -

Absences: Culotta, Deitchman

Abstentions: ⓪ Ford



**ANNUAL BUDGET AND APPROPRIATION FOR 2023-2024**

**LIBRARY FUND (Fund 10)**

	<b>2023-2024 Budget</b>	<b>Appropriation</b>
<b>Beginning Balance (Cash on Hand)</b>	\$ 956,000	
<b>Revenues</b>		
1. Property Tax	4,267,600	
2. Corporate Replacement Tax	110,000	
3. Fines & Fees; Other	21,000	
4. Grants	38,700	
5. Gifts	2,000	
6. Café Lease Income	6,000	
7. Interest Income	<u>110,000</u>	
Total Revenues		4,555,300
<b>Expenditures</b>		
1. Personnel		
a. Salaries	2,286,000	
b. Group Insurance	415,000	
c. Payroll Processing	8,000	
d. Professional Development	<u>15,000</u>	
Total Personnel	2,724,000	
2. Book & Other Materials		
a. Books	198,000	
b. Library of Things	4,200	
c. Audio-Visual Materials	49,100	
d. Periodicals	15,500	
e. Electronic Resources	274,600	
f. Processing Supplies	<u>30,500</u>	
Total Books & Other Materials	571,900	

3. Operations

a. Program Presentation & Supplies	26,300
b. Automation Maintenance	190,000
c. Electronic Equipment & Software	65,000
d. Memberships; General Programming	34,000
e. Office Supplies	12,000
f. Postage, Shipping & Handling	10,000
g. Printing & Advertising	33,000
h. Outside Professional Services	60,000
i. Miscellaneous Expenses	9,000
j. Circulation Services	5,000
k. Promotional Services	6,000
l. Utilities	151,000
m. Equipment & Furniture	<u>26,000</u>
Total Operations	<u>627,300</u>

4. Contingency & Special Projects 1,588,100

Total Expenditures	<u>5,511,300</u>	\$ 5,511,300
<b>Ending Balance (Cash on Hand)</b>	\$	0

**IMRF (ILLINOIS MUNICIPAL RETIREMENT FUND) FUND** (Fund 11)

	<b>2023-2024 Budget</b>	<b>Appropriation</b>
<b>Beginning Balance (Cash on Hand)</b>	\$ 54,000	
<b>Revenues</b>	169,800	
<b>Expenditures</b>	<u>223,800</u>	\$ 223,800
<b>Ending Balance (Cash on Hand)</b>	\$	0

**FICA FUND** (Fund 12)

	<b>2023-2024 Budget</b>	<b>Appropriation</b>
<b>Beginning Balance (Cash on Hand)</b>	\$ 58,000	
<b>Revenues</b>	169,800	
<b>Expenditures</b>	<u>227,800</u>	\$227,800
<b>Ending Balance (Cash on Hand)</b>	\$	0

**BUILDINGS, EQUIPMENT & MAINTENANCE FUND** (Fund 13)

	<b>2023-2024 Budget</b>	<b>Appropriation</b>
<b>Beginning Balance (Cash on Hand)</b>	\$ 228,000	
<b>Revenues</b>	186,700	
<b>Expenditures</b>	<u>414,700</u>	\$ 414,700
<b>Ending Balance (Cash on Hand)</b>	\$ 0	

**LIABILITY INSURANCE & RISK MANAGEMENT FUND** (Fund 14)

	<b>2023-2024 Budget</b>	<b>Appropriation</b>
<b>Beginning Balance (Cash on Hand)</b>	\$ 30,000	
<b>Revenues</b>	49,900	
<b>Expenditures</b>	<u>79,900</u>	\$ 79,900
<b>Ending Balance (Cash on Hand)</b>	\$ 0	

**AUDIT FUND** (Fund 15)

	<b>2023-2024 Budget</b>	<b>Appropriation</b>
<b>Beginning Balance (Cash on Hand)</b>	\$ 11,000	
<b>Revenues</b>	15,000	
<b>Expenditures</b>	<u>26,000</u>	\$ 26,000
<b>Ending Balance (Cash on Hand)</b>	\$ 0	

**WORKING CASH FUND** (Fund 30)

	<b>2023-2024 Budget</b>	<b>Appropriation</b>
<b>Beginning Balance (Cash on Hand)</b>	\$ 225,000	
<b>Revenues</b>	6,000	
<b>Expenditures</b>	<u>231,000</u>	\$ 231,000
<b>Ending Balance (Cash on Hand)</b>	\$ 0	

**SPECIAL RESERVE FUND** (Fund 40)

	<b>2023-2024 Budget</b>	<b>Appropriation</b>
<b>Beginning Balance (Cash on Hand)</b>	\$ 3,610,000	
<b>Revenues</b>	690,000	
<b>Expenditures</b>	<u>4,300,000</u>	\$4,300,000
<b>Ending Balance (Cash on Hand)</b>	\$ 0	

**DEVELOPMENT FUND** (Fund 50)

	<b>2023-2024 Budget</b>	<b>Appropriation</b>
<b>Beginning Balance (Cash on Hand)</b>	\$ 95,000	
<b>Revenues</b>	20,000	
<b>Expenditures</b>	<u>115,000</u>	\$115,000
<b>Ending Balance (Cash on Hand)</b>	\$ 0	

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