

**Batavia Public Library
Teen Volunteer Application
2023-2024 School Year**

(Please print)

Date_____

Name_____

Address_____

City_____ Telephone_____

E-Mail Address_____ (needed - this is how we contact you)

Grade_____ Age_____ High School_____

Birth date_____

School_____

Parents' Names_____

Name (s) and telephone number(s) of Person(s) to contact in case of emergency

Name_____ Telephone_____

Name_____ Telephone_____

Have you ever volunteered before? Yes No

If yes, what did you do?_____

Why do you want to work as a teen volunteer at the Batavia Library? Please write your response here:

Please do not sign up if you cannot commit to volunteering on a consistent basis
(allowing for pre-determined times off, like vacation or special events, of course).

Volunteers will be regularly scheduled to work **one hour** a week. Please indicate below some one-hour time slots you would prefer . You may select more than one time or date but please **mark your preferred day and time with an asterisk (*)**.

The Library is open 9-9 Mon-Thu, 9-5 Fri. We would prefer you do your volunteering before 5pm but we might be able to accommodate evening hours.

MONDAY _____

TUESDAY _____

WEDNESDAY _____

THURSDAY _____

FRIDAY _____

If you have any special scheduling problems or needs, please tell us here.

Teen volunteers are expected to abide by the rules of the Library and to conduct themselves in a manner which is in accordance with these rules.

Teen Volunteer's signature

Date

Parent's signature

Date

Please return your completed application to the Reference desk