



www.BataviaPublicLibrary.org

AGENDA

Board of Trustees of the Batavia Public Library District

Regular Meeting

Tuesday • 17 September 2019 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**

4. **Comments from the Audience**

Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend any open meeting of the Board of Library Trustees.

5. **Approve the Consent Agenda (ACTION ITEM) {ROLL CALL VOTE}**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

- a. **Minutes:—**

- (1) Regular Meeting, Tuesday, 20 August 2019

- b. **Expenditures:—**

- (1) Expenditures ("Cash Disbursement Detail Report"): August 2019

- c. **Other Action Items:—**

- (1) Site Drainage Consulting Services (Building Technology Consultants Inc.; Proposal No. 19-P531) (Standing Committee on Facilities)

- (2) Pedimat® Entrance Floor Mats (Douglas Floor Covering Inc.) (Standing Committee on Facilities)

6. **Approve the Agenda {VOICE VOTE}**

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

7. **Financial Reports:** August 2019
 - 2018–2019 Working Budget — through 30 June 2019
 - ~~2019–2020 Statement of Revenue and Expenditures~~ — FIRST REPORT FOLLOWING 1ST QUARTER
 - 2019–2020 Investment Report
8. **President’s Report**
9. **Good News / Comments from the Board**
10. **Correspondence and Communications**
11. **Director’s and Librarians’ Reports:** August 2019
12. **Committee and Official Representative Reports:—**
 - a. Standing Committee on Facilities (5 September 2019) (Garrett)
 - b. ~~Standing Committee on Finance (Culotta)~~ — NO REPORT / NO MEETING
 - c. Standing Committee on Outreach (5 September 2019) (MacKenzie)
 - d. ~~Standing Committee on Services (Smith)~~ — NO REPORT / NO MEETING
 - e. ~~Batavia Public Library Foundation (Larson)~~ — NO REPORT / NO MEETING
 - f. Friends of the Batavia Public Library (22 August 2019) (Russo)
 - g. ~~Batavia Access Television (BATV) (Leonard)~~ — NO REPORT
13. **HVAC Control System** (Control Engineering Corporation) (ACTION ITEM) {ROLL CALL VOTE}
14. **Future Agenda Items** (REPORT)
15. **Next Meetings or Events:—**
 - a. *Banned Books Week: Celebrating the Freedom to Read (since 1982), Sunday–Saturday, 22–28 September 2019*
 - b. *153rd Anniversary of Library Service in Batavia (October 1866–2019), October 2019*
 - c. {NEW} *Teen Read Week™ (October; since 1998) / Teen Tech Week (March) — In 2019, Teen Read Week and Teen Tech Week are dissolving to form a yet-to-be-name month-long celebration (in October 2020) of teen programming and teen services in libraries across the country.*
 - d. *Columbus Day (Observed) (2nd Monday in October), Monday, 14 October 2019, Library Open [F]*
 - e. ***Board of Library Trustees (Regular Meeting), Tuesday, 15 October 2019, 7:00 p.m., Elizabeth L. Hall Conference Room***
 - f. *ILA Annual Conference (Tinley Park), Tuesday–Thursday, 22–24 October 2019*
 - g. *Daylight Saving Time Ends (Standard Time Resumes) at 2:00 a.m. (1st Sunday in November), Sunday, 3 November 2019*
 - h. *International Games Week (formerly International Games Day), Sunday–Saturday, 3–9 November 2019 — launched in 2008 to focus on the social and recreational side of gaming*
 - i. {NEW} *Fall Children’s Book Week, Monday–Sunday, 4–10 November 2019 — “A great nation is a reading nation.”—Melcher — 2019 Theme: Read Now • Read Forever*
 - j. *Veterans Day, Monday, 11 November 2019, Library Open [F]*
 - k. ***Board of Library Trustees (Regular Meeting), Tuesday, 19 November 2019, 7:00 p.m., Elizabeth L. Hall Conference Room***
 - l. *Thanksgiving Eve, Wednesday, 27 November 2019, Library Closed*
 - m. *Thanksgiving (4th Thursday in November), Thursday, 28 November 2019, Library Closed [F]*
 - n. *Day after Thanksgiving, Friday, 29 November 2019, Library Open*
16. **Adjournment**