



www.BataviaPublicLibrary.org

AGENDA

Board of Trustees of the Batavia Public Library District

Regular Meeting

Tuesday • 15 October 2019 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**

4. **Comments from the Audience**

Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend any open meeting of the Board of Library Trustees.

5. **Approve the Consent Agenda (ACTION ITEM) {ROLL CALL VOTE}**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

- a. **Minutes:—**

- (1) Regular Meeting, Tuesday, 17 September 2019

- b. **Expenditures:—**

- (1) Expenditures ("Cash Disbursement Detail Report"): September 2019

- c. **Other Action Items:—**

- (1) An Ordinance Levying an Additional Tax of 0.02% for Buildings and Equipment for Library Purposes, and Maintenance, Repairs, and Alterations of Library Buildings and Equipment in the Batavia Public Library District, in the Counties of Kane and DuPage, Illinois, for the Fiscal Year 2019–2020 (Standing Committee on Finance): ORDINANCE 2019–008
- (2) A Resolution Approving and Authorizing the Library Director to Execute an Application for a 2019–2020 Per Capita Grant (Illinois State Library): RESOLUTION 2019–005
- (3) A Resolution Determining the Amount of Money Estimated to Be Necessary to Be Raised by the Tax Levy (Standing Committee on Finance): RESOLUTION 2019–006

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

“The Truth in Taxation Act” [35 Illinois Compiled Statutes 200 / 18–55 et seq.], requires the Library District to determine the amount of money estimated to be necessary to be raised by the tax levy for each year (“levy”) upon the taxable property in the Library District, not less than twenty (20) days prior to the adoption of the levy.

- (4) A Resolution Adopting a “Policy on Nursing Mothers in the Workplace” (Standing Committee on Policy): RESOLUTION 2019–007
- (5) Insurance Policies (Business Package, Automobile, Commercial Liability Umbrella, Workers Compensation) (Standing Committee on Finance)

-
6. **Approve the Agenda** { VOICE VOTE }
 7. **Board Education:** New Web Site and Promotional Services, presented by Patricia A. Leonard, its manager
 8. **Financial Reports:—**
 - a. **Financial Reports:** September 2019
 - 2010–2020 Working Budget
 - 2019–2020 Statement of Revenue and Expenditures
 - 2019–2020 Investment Report
 - b. **Annual Financial Report for the Year Ended 30 June 2019 (Independent Auditor’s Report and Financial Statements)**, presented by Jamie L. Wilkey, partner, Lauterbach & Amen LLP
 9. **President’s Report**
 10. **Good News / Comments from the Board**
 11. **Correspondence and Communications**
 12. **Director’s and Librarians’ Reports:** September 2019
 13. **Committee and Official Representative Reports:—**
 - a. Standing Committee on Facilities (3 October 2019) (Garrett)
 - b. Standing Committee on Finance (1 October 2019) (Culotta)
 - c. Standing Committee on Outreach (3 October 2019) (MacKenzie)
 - d. Standing Committee on Policy (formerly Services) (1 October 2019) (Smith)
 - e. Batavia Public Library Foundation (Larson)
 - f. Friends of the Batavia Public Library (19 September 2019) (Russo)
 - g. Batavia Access Television (BATV) (Leonard)
 14. **Annual Schedule of Capital Projects** (Standing Committee on Facilities) (ACTION ITEM) { VOICE VOTE }
 15. **Future Agenda Items** (REPORT)
 16. **Next Meetings or Events:—**
 - a. *153rd Anniversary of Library Service in Batavia (October 1866–2019), October 2019*
 - b. {NEW} *Teen Read Week™ (October; since 1998) / Teen Tech Week (March) — In 2019, Teen Read Week and Teen Tech Week are dissolving to form a yet-to-be-named month-long celebration (in October 2020) of teen programming and teen services in libraries across the country.*
 - c. *Columbus Day (Observed) (2nd Monday in October), Monday, 14 October 2019, Library Open [F]*
 - d. *ILA Annual Conference (Tinley Park), Tuesday–Thursday, 22–24 October 2019*
 - e. *“Turn the Page,” Batavia Public Library and Batavia Park District present PechaKucha Night™ Batavia, Volume 16, Thursday, 24 October 2019*
 - f. *Daylight Saving Time Ends (Standard Time Resumes) at 2:00 a.m. (1st Sunday in November), Sunday, 3 November 2019*
 - g. *International Games Week (formerly International Games Day), Sunday–Saturday, 3–9 November 2019 — launched in 2008 to focus on the social and recreational side of gaming*

- h. {NEW} *Fall Children’s Book Week, Monday–Sunday, 4–10 November 2019 — “A great nation is a reading nation.”—Melcher — 2019 Theme: Read Now • Read Forever*
- i. *Veterans Day, Monday, 11 November 2019, Library Open [F]*
- j. ***Board of Library Trustees (Regular Meeting), Tuesday, 19 November 2019, 7:00 p.m., Elizabeth L. Hall Conference Room***
- k. *Thanksgiving Eve, Wednesday, 27 November 2019, Library Closed*
- l. *Thanksgiving (4th Thursday in November), Thursday, 28 November 2019, Library Closed [F]*
- m. *Day after Thanksgiving, Friday, 29 November 2019, Library Open*
- n. ***Board of Library Trustees (Regular Meeting), Tuesday, 17 December 2019, 7:00 p.m., Elizabeth L. Hall Conference Room***
- o. *Christmas Eve, Tuesday, 24 December 2019, Library Closed*
- p. *Christmas, Wednesday, 25 December 2019, Library Closed [F]*
- q. *New Year’s Eve, Tue, 31 December 2019, Library Closed at 12:00 noon*
- r. *New Year’s Day, Wednesday, 1 January 2020, Library Closed [F]*

17. **Adjournment**

