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AGENDA

Standing Committee on Facilities • Board of Library Trustees • Batavia Public Library District *Special Meeting*

Tuesday • 6 August 2019

7:00 PM (or immediately following the Standing Committee on Services)

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Call the Roll**
3. **Approve the Agenda**
4. **Approve the Minutes:** Special Meeting, Tuesday, 4 June 2019
5. **Kane County Bike-Share System** (DISCUSSION and/or ACTION ITEM)
6. **The Year of Mark Twain in Batavia** (DISCUSSION and/or ACTION ITEM)
7. **ScanEZ** (Today's Business Solutions Inc.) (ACTION ITEM)
8. **Triennial Update of Capital Asset Study** (Building Technology Consultants Inc.) (ACTION ITEM)
 - a. **Electric Vehicle Charging Station** (DISCUSSION ITEM)
 - b. **Collaborative Technology for Group Study Room (Upper Level)** (DISCUSSION ITEM)
 - c. **Solar Energy / Wind Energy Solutions** (DISCUSSION ITEM)
9. **Circle Drive**
 - a. **Drive-Up Return** (DISCUSSION and/or ACTION ITEM)
 - b. **Drainage** (Building Technology Consultants Inc.) (DISCUSSION and/or ACTION ITEM)
10. **Parking Lot: Sealcoat and Stripe** (ACTION ITEM)
11. **Honor Garden** (DISCUSSION and/or ACTION ITEM)
12. **Future Agenda Items** (REPORT)
 - Annual Schedule of Capital Projects (September)
 - Innovation Spaces / Maker Spaces → SEE ALSO Agenda Items 7 and 8b
 - Library of Things
 - Green Initiatives → SEE ALSO Agenda Items 5, 8a, and 8c

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

STANDING COMMITTEE ON FACILITIES: The focuses of the Facilities Committee are building & grounds, technology, and related services.

- Telephone for Public Use
- Sign for Elizabeth L. Hall Conference Room
- Master Plan: Phases 1A (in part), 1C, 2B, 2C (in part), 3B (in part), 3C (in part), and 4B
- Proper Storage for Paintings and Other Works of Art when Not on Public Display

13. **Comments from the Committee**

14. ***Next Meetings or Events***

- a. *Board of Library Trustees (Regular Meeting), Tuesday, 20 August 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- b. *Staff Development Day (4th Friday in August), Friday, 23 August 2019, Library Closed*
- c. *Library Card Sign-Up Month, September 2019 — launched in 1987 as a national campaign: “every child should obtain a library card”*
- d. *Sunday before Labor Day, Sunday, 1 September 2019, Library Closed*
- e. *Labor Day (1st Monday in September), Monday, 2 September 2019, Library Closed [F]*
- f. ***Standing Committee on Facilities, Thursday, 5 September 2019, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- g. *Regular Library Hours on Sunday Begin (12:00 noon–5:00 p.m.) (Sunday after Labor Day), Sunday, 8 September 2019*
- h. *Board of Library Trustees (Regular Meeting), Tuesday, 17 September 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- i. *Banned Books Week: Celebrating the Freedom to Read (since 1982), Sunday–Saturday, 22–28 September 2019*
- j. *153rd Anniversary of Library Service in Batavia (October 1866–2019), October 2019*
- k. {NEW} *Teen Read Week™ (October; since 1998) / Teen Tech Week (March) — In 2019, Teen Read Week and Teen Tech Week are dissolving to form a yet-to-be-name month-long celebration (in October 2020) of teen programming and teen services in libraries across the country.*
- l. ***Standing Committee on Facilities, Thursday, 3 October 2019, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- m. *Columbus Day (Observed) (2nd Monday in October), Monday, 14 October 2019, Library Open [F]*
- n. *Board of Library Trustees (Regular Meeting), Tuesday, 15 October 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- o. *ILA Annual Conference (Tinley Park), Tuesday–Thursday, 22–24 October 2019*
- p. *Daylight Saving Time Ends (Standard Time Resumes) at 2:00 a.m. (1st Sunday in November), Sunday, 3 November 2019*
- q. *International Games Week (formerly International Games Day), Sunday–Saturday, 3–9 November 2019 — launched in 2008 to focus on the social and recreational side of gaming*
- r. {NEW} *Fall Children’s Book Week, Monday–Sunday, 4–10 November 2019 — “A great nation is a reading nation.”—Melcher — 2019 Theme: Read Now • Read Forever*
- s. ***Standing Committee on Facilities, Thursday, 7 November 2019, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- t. *Veterans Day, Monday, 11 November 2019, Library Open [F]*
- u. *Board of Library Trustees (Regular Meeting), Tuesday, 19 November 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*

15. **Adjournment**

