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AGENDA

Standing Committee on Facilities • Board of Library Trustees • Batavia Public Library District *Special Meeting*

Thursday • 5 September 2019 • 6:30 PM

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Call the Roll**
3. **Approve the Agenda**
4. **Approve the Minutes:** Special Meeting, Tuesday, 6 August 2019
5. **Site Drainage Consulting Services** (Building Technology Consultants Inc.; Proposal No. 19-P531) (ACTION ITEM)
6. **Pedimat® Entrance Floor Mats** (Douglas Floor Covering Inc.) (ACTION ITEM)
7. **HVAC Control System** (Control Engineering Corporation) (ACTION ITEM)
8. **Annual Schedule of Capital Projects** (DISCUSSION and/or ACTION ITEM)
9. **Electric Vehicle Charging Station** (DISCUSSION and/or ACTION ITEM)
10. **Library of Things** (REPORT)
11. **Future Agenda Items** (REPORT)
 - Innovation Spaces / Maker Spaces
 - Collaborative Technology for Group Study Room (Upper Level)
 - Green Initiatives
 - Kane County Bike-Share System
 - Built-In Step Stools for Public Restrooms
 - Telephone for Public Use
 - Technology Advisory Committee
 - Sign for Elizabeth L. Hall Conference Room
 - Master Plan: Phases 1A (in part), 1C, 2B, 2C (in part), 3B (in part), 3C (in part), and 4B
 - Proper Storage for Paintings and Other Works of Art when Not on Public Display

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

STANDING COMMITTEE ON FACILITIES: The focuses of the Facilities Committee are building & grounds, technology, and related services.

12. **Comments from the Committee**

13. **Next Meetings or Events**

- a. *Regular Library Hours on Sunday Begin (12:00 noon–5:00 p.m.) (Sunday after Labor Day), Sunday, 8 September 2019*
- b. *Board of Library Trustees (Regular Meeting), Tuesday, 17 September 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- c. *Banned Books Week: Celebrating the Freedom to Read (since 1982), Sunday–Saturday, 22–28 September 2019*
- d. *153rd Anniversary of Library Service in Batavia (October 1866–2019), October 2019*
- e. {NEW} *Teen Read Week™ (October; since 1998) / Teen Tech Week (March) — In 2019, Teen Read Week and Teen Tech Week are dissolving to form a yet-to-be-name month-long celebration (in October 2020) of teen programming and teen services in libraries across the country.*
- f. ***Standing Committee on Facilities, Thursday, 3 October 2019, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- g. *Columbus Day (Observed) (2nd Monday in October), Monday, 14 October 2019, Library Open [F]*
- h. *Board of Library Trustees (Regular Meeting), Tuesday, 15 October 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- i. *ILA Annual Conference (Tinley Park), Tuesday–Thursday, 22–24 October 2019*
- j. *Daylight Saving Time Ends (Standard Time Resumes) at 2:00 a.m. (1st Sunday in November), Sunday, 3 November 2019*
- k. *International Games Week (formerly International Games Day), Sunday–Saturday, 3–9 November 2019 — launched in 2008 to focus on the social and recreational side of gaming*
- l. {NEW} *Fall Children’s Book Week, Monday–Sunday, 4–10 November 2019 — “A great nation is a reading nation.”—Melcher — 2019 Theme: Read Now • Read Forever*
- m. ***Standing Committee on Facilities, Thursday, 7 November 2019, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- n. *Veterans Day, Monday, 11 November 2019, Library Open [F]*
- o. *Board of Library Trustees (Regular Meeting), Tuesday, 19 November 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- p. *Thanksgiving Eve, Wednesday, 27 November 2019, Library Closed*
- q. *Thanksgiving (4th Thursday in November), Thursday, 28 November 2019, Library Closed [F]*
- r. *Day after Thanksgiving, Friday, 29 November 2019, Library Open*
- s. ***Standing Committee on Facilities, Thursday, 5 December 2019, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- t. *Board of Library Trustees (Regular Meeting), Tuesday, 17 December 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- u. *Christmas Eve, Tuesday, 24 December 2019, Library Closed*
- v. *Christmas, Wednesday, 25 December 2019, Library Closed [F]*
- w. *New Year’s Eve, Tue, 31 December 2019, Library Closed at 12:00 noon*
- x. *New Year’s Day, Wednesday, 1 January 2020, Library Closed [F]*

14. **Adjournment**

