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## AGENDA

### Standing Committee on Facilities • Board of Library Trustees • Batavia Public Library District *Special Meeting*

Thursday • 3 October 2019 • 6:30 PM

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
  2. **Call the Roll**
  3. **Approve the Agenda**
  4. **Approve the Minutes:** Special Meeting, Thursday, 5 September 2019
  5. **Schedule** (DISCUSSION and/or ACTION ITEM)
  6. **Collaborative Technology for Group Study Room (Upper Level)** (Interiors for Business Inc.) (ACTION ITEM)
  7. **Annual Schedule of Capital Projects** (DISCUSSION and/or ACTION ITEM)
  8. **Electric Vehicle Charging Station** (DISCUSSION and/or ACTION ITEM)
  9. **Future Agenda Items** (REPORT)
    - Master Plan: Phases 1A (in part), 1C, 2B, 2C (in part), 3B (in part), 3C (in part), and 4B
    - Technology Advisory Committee
    - Innovation Spaces / Maker Spaces
    - Green Initiatives
    - Kane County Bike-Share System
    - Built-In Step Stools for Public Restrooms
    - Proper Storage for Paintings and Other Works of Art when Not on Public Display
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- Sign for Elizabeth L. Hall Conference Room
  - Plaque for Historical Site (Batavia Historical Society)
  - Telephone for Public Use
  - Library of Things

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

STANDING COMMITTEE ON FACILITIES: The focuses of the Facilities Committee are building & grounds, technology, and related policies and services. This committee generally (but not exclusively) has an internal approach; that is, its work is directed to the physical library and its campus.

10. **Comments from the Committee**

11. **Next Meetings or Events**

- a. *Columbus Day (Observed) (2nd Monday in October), Monday, 14 October 2019, Library Open [F]*
- b. *Board of Library Trustees (Regular Meeting), Tuesday, 15 October 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- c. *ILA Annual Conference (Tinley Park), Tuesday–Thursday, 22–24 October 2019*
- d. *Daylight Saving Time Ends (Standard Time Resumes) at 2:00 a.m. (1st Sunday in November), Sunday, 3 November 2019*
- e. *International Games Week (formerly International Games Day), Sunday–Saturday, 3–9 November 2019 — launched in 2008 to focus on the social and recreational side of gaming*
- f. *{NEW} Fall Children’s Book Week, Monday–Sunday, 4–10 November 2019 — “A great nation is a reading nation.”—Melcher — 2019 Theme: Read Now • Read Forever*
- g. ***Standing Committee on Facilities, Thursday, 7 November 2019, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- h. *Veterans Day, Monday, 11 November 2019, Library Open [F]*
- i. *Board of Library Trustees (Regular Meeting), Tuesday, 19 November 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- j. *Thanksgiving Eve, Wednesday, 27 November 2019, Library Closed*
- k. *Thanksgiving (4th Thursday in November), Thursday, 28 November 2019, Library Closed [F]*
- l. *Day after Thanksgiving, Friday, 29 November 2019, Library Open*
- m. ***Standing Committee on Facilities, Thursday, 5 December 2019, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- n. *Board of Library Trustees (Regular Meeting), Tuesday, 17 December 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- o. *Christmas Eve, Tuesday, 24 December 2019, Library Closed*
- p. *Christmas, Wednesday, 25 December 2019, Library Closed [F]*
- q. *New Year’s Eve, Tue, 31 December 2019, Library Closed at 12:00 noon*
- r. *New Year’s Day, Wednesday, 1 January 2020, Library Closed [F]*

12. **Adjournment**

