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## AGENDA

**Standing Committee on Outreach • Board of Library Trustees • Batavia Public Library District**

### *Special Meeting*

Thursday • 3 October 2019

7:00 PM (or immediately following the Standing Committee on Facilities)

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Call the Roll**
3. **Approve the Agenda**
4. **Approve the Minutes:** Special Meeting, Tuesday, 5 September 2019
5. **Schedule** (DISCUSSION and/or ACTION ITEM)
6. **Future Agenda Items**
  - a. **Priorities for 2019–2020** (DISCUSSION ITEM)
  - b. **Future Agenda Items** (DISCUSSION ITEM)
    - New Web Site
    - Recognition as a Library Leader
    - “Meet the Trustees” Event
    - Annual Report to the Community
    - Policy on Exhibit Spaces, Bulletin Boards, and Literature Racks
    - Analytics; Community Engagement and Satisfaction
    - Dementia Friendly America Network
    - Batavia Counts: Complete Count Committee for 2020 Census
    - Explore More Illinois
    - [1] Identify Underserved Populations / [2] Explore New Opportunities for Programs
    - Sign for Elizabeth L. Hall Conference Room
    - Plaque for Historical Site (Batavia Historical Society)

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

STANDING COMMITTEE ON OUTREACH: The focuses of the Outreach Committee are marketing & public relations, community engagement, art, and related policies and services; and Recognition as a Library Leader. This committee generally (but not exclusively) has an external approach; that is, direct service to users.

- Telephone for Public Use
- Library of Things

7. **Comments from the Committee**

8. **Next Meetings or Events**

- a. *Columbus Day (Observed) (2nd Monday in October), Monday, 14 October 2019, Library Open [F]*
- b. *Board of Library Trustees (Regular Meeting), Tuesday, 15 October 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- c. *ILA Annual Conference (Tinley Park), Tuesday–Thursday, 22–24 October 2019*
- d. *“Turn the Page,” Batavia Public Library and Batavia Park District present PechaKucha Night™ Batavia, Volume 16, Thursday, 24 October 2019*
- e. *Daylight Saving Time Ends (Standard Time Resumes) at 2:00 a.m. (1st Sunday in November), Sunday, 3 November 2019*
- f. *International Games Week (formerly International Games Day), Sunday–Saturday, 3–9 November 2019 — launched in 2008 to focus on the social and recreational side of gaming*
- g. *{NEW} Fall Children’s Book Week, Monday–Sunday, 4–10 November 2019 — “A great nation is a reading nation.”—Melcher — 2019 Theme: Read Now • Read Forever*
- h. ***Standing Committee on Outreach, Thursday, 7 November 2019, 7:00 PM (or immediately following the Standing Committee on Facilities), Elizabeth L. Hall Conference Room, Batavia Public Library***
- i. *Veterans Day, Monday, 11 November 2019, Library Open [F]*
- j. *Board of Library Trustees (Regular Meeting), Tuesday, 19 November 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- k. *Thanksgiving Eve, Wednesday, 27 November 2019, Library Closed*
- l. *Thanksgiving (4th Thursday in November), Thursday, 28 November 2019, Library Closed [F]*
- m. *Day after Thanksgiving, Friday, 29 November 2019, Library Open*
- n. ***Standing Committee on Outreach, Thursday, 5 December 2019, 7:00 PM (or immediately following the Standing Committee on Facilities), Elizabeth L. Hall Conference Room, Batavia Public Library***
- o. *Board of Library Trustees (Regular Meeting), Tuesday, 17 December 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
- p. *Christmas Eve, Tuesday, 24 December 2019, Library Closed*
- q. *Christmas, Wednesday, 25 December 2019, Library Closed [F]*
- r. *New Year’s Eve, Tue, 31 December 2019, Library Closed at 12:00 noon*
- s. *New Year’s Day, Wednesday, 1 January 2020, Library Closed [F]*

9. **Adjournment**

