

Batavia Public Library	Approved Budget
Working Budget	2019-2020
Special Funds - Revenue	
12 - IMRF	\$151,760
14 - FICA (Social Security/Medicare)	122,330
16 - Maintenance Fund (0.02%)	148,090
18 - Liability Insurance	27,595
20 - Audit	7,360
Total Special Fund Revenue	\$457,135
Special Funds - Expense	
12 - IMRF	\$170,700
14 - FICA (Social Security/Medicare)	156,000
16 - Maintenance Fund (0.02%)	151,000
18 - Liability Insurance	26,000
20 - Audit	6,500
Total Special Fund Expense	\$510,200
Library Fund (Fund 10) - Revenue	
Tax Revenues	\$3,771,030
Anticipated Tax shortfall	(10,000)
Corporate Replacement tax	30,000
Fine and Fees	16,000
Photocopy Service	9,000
Per Capita Grant	33,200
Interest Income	73,000
Gifts & Memorials	1,000
Referral Fees	700
Lost / Damaged Materials	7,000
Processing Fees	3,000
Non Resident Card	1,000
Replacement Cards	300
Coffee Shop Lease	6,400
Extraordinary Revenue	0
Other - Miscellaneous	1,800
Total Library Fund Revenue	\$3,943,430
Total All Revenue	\$4,400,565
Library Fund (Fund 10) - Expense	
Library Materials	
Adult books - Reference	\$9,000
Adult books - Fiction	37,000
Adult books - Non-Fiction	55,760
Large Print	8,000
Reciprocal Payments	2,500
	<u>\$112,261</u>
Children books	52,600
Young Adult/Teen books	7,450
	<u>\$60,049</u>
Total Book Expense	\$172,310
Adult AV - VHS/DVD	\$16,000
Adult AV - CD	3,000
Adult Gaming	3,000
Adult AV - Audiobooks (All Formats)	20,000
Sub-Total Adult AV Expense	\$42,000
Children AV - VHS/DVD	4,700
Children AV - Manipulatives	1,200
Children AV - CD	600
Children Gaming	1,300
Children AV - Audiobooks (All Formats)	4,800
Sub-Total Youth AV Expense	\$12,600
Young Adult/Teen - AV	700
Total AV Expense	\$55,300
Adult - Periodicals	\$13,000
Children - Periodicals	1,500
Young Adult/Teen - Periodicals	600

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Total Periodical Expense	\$15,099
Total Per Capita Grant Materials	\$33,200
Database Subscriptions Adult Svcs	122,750
Electronic Books Adult Svcs	52,950
Database Subscriptions Youth Svcs	17,545
Electronic Books Youth Svcs	21,800
Total Electronic Materials	\$215,045
Total Material Expense	\$490,954
Technical Services Supplies	\$36,000
Total Materials & Tech Servs Expense	\$526,954
	11.1%
Personnel Expenses	
Salaries	\$2,038,500
457b/ Retirement (2%)	23,500
SUTA Taxes	5,100
Sub - Total Salaries , 457, SUTA	\$2,067,100
Group Insurance	283,000
Professional Development	16,000
Payroll Processing	11,000
Recruitment Expense	1,000
Total Personnel Expenses	\$2,378,100
Operating Expenses	
Official Library Business	\$12,200
Tuition Reimbursement	-
Memberships	8,000
Youth Services Programming Supplies	5,000
Youth Services Program Presentations	4,200
Adult Services Programming Supplies	2,800
Adult Services Program Presentations	6,000
Library General Programming	6,600
Circulation Services	6,000
Utilities - City Of Batavia - Electric	115,000
Utilities - City Of Batavia - Water/Sewer	11,000
Utilities - Gas	21,000
Telephone + Internet	13,000
Office Supplies	17,000
Postage/Shipping	9,000
Library Advertising	7,000
Promotion Services	3,500
Automation Maintenance	124,000
Duplicating and Printing	34,000
Equipment Repair and Lease	18,000
Bank Charges	1,800
Contracted Services	5,200
Outside Professional Services	68,700
Sub-Total Operating Expenses	\$499,000
Equipment Purchases	6,000
Computer Software	9,700
Computer Hardware/Technology	23,000
Furniture and Fixtures	6,000
Sub-Total Equip, Technology Expenses	\$44,700
Total Operating, Equip, Tech Expenses	\$543,700
Budget Transfer to Special Reserve	\$435,000
Add'l Transfer to Other Funds	\$55,550
Total Library Fund Expenses	\$3,939,304
Library Fund Net Excess Revenues	\$4,126
Total All Funds Expenses	\$4,449,504