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AGENDA

Board of Trustees of the Batavia Public Library District

Regular Meeting

Tuesday • 16 April 2019 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**

4. **Comments from the Audience**

Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

5. **Approve the Consent Agenda (ACTION ITEM) {ROLL CALL VOTE}**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

- a. **Minutes:**—

- (1) Regular Meeting, Tuesday, 19 March 2019

- b. **Expenditures:**—

- (1) Expenditures ("Cash Disbursement Detail Report"): March 2019

- c. **Other Action Items:**—

- (1) An Ordinance Transferring Accumulated Interest from the Bond & Interest Fund (Fund 24) to the Library Fund (Fund 10) (Standing Committee on Finance): ORDINANCE 2019-001
- (2) An Ordinance Closing Out the Bond & Interest Fund (Fund 24) and Transferring the Balance of the Bond & Interest Fund (Fund 24) to the Special Reserve Fund (Fund 22): ORDINANCE 2019-002
- (3) Group Medical Insurance (Standing Committee on Finance)
- (4) New Accounting Software (Abila™ MIP® Fund Accounting / Community Brands HoldCo LLC) (Standing Committee on Finance)

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

- (5) Employee Engagement Survey (HR Source) (Standing Committee on Services)
- (6) Technology Plan for 2019–2022 (Standing Committee on Facilities)

6. **Approve the Agenda** {VOICE VOTE}

7. **A Resolution Recognizing and Honoring Daniel R. Russo as a Library Leader** (Standing Committee on Outreach) (ACTION ITEM) RESOLUTION 2019–001 {VOICE VOTE}

8. **Board Education** (Per Capita Grant): “Education” (DISCUSSION ITEM)

- “Successful Libraries for Uncertain Times,” a WebJunction Webinar presented by George Needham, director, Delaware County [Ohio] Public Library (12 October 2016)

9. **Financial Reports:** March 2019

- 2018–2019 Working Budget
- 2018–2019 Statement of Revenue and Expenditures
- 2018–2019 Investment Report

10. **President’s Report**

- Appoint a Special Committee on Nominations

11. **Good News / Comments from the Board**

12. **Correspondence and Communications**

13. **Director’s and Librarians’ Reports:** March 2019

14. **Committee and Official Representative Reports:—**

- a. Standing Committee on Facilities (4 April 2019) (Smith)
- b. Standing Committee on Finance (2 April 2019) (Culotta)
- c. ~~Standing Committee on Outreach (Henders)~~ — NO REPORT / NO MEETING
- d. Standing Committee on Services (2 April 2019) (Deitchman)
- e. Batavia Public Library Foundation (4 April 2019) (Blodgett)
- f. Friends of the Batavia Public Library (28 March 2019) (Smith)
- g. Batavia Access Television (BATV) (Henders)

15. **Future Agenda Items** (REPORT)

16. **Next Meetings or Events:—**

- a. *Good Friday, Friday, 19 April 2019, Library Open [I]*
- b. *Easter, Sunday, 21 April 2019, Library Closed*
- c. *Día = El día de los niños / El día de los libros (Children’s Day / Book Day), Tuesday, 30 April 2019 — a celebration of children, families, and reading; emphasizes the importance of advocating literacy for every child regardless of linguistic and cultural background*
- d. *Children’s Book Week (101st Annual Observance), Monday–Sunday, 29 April–5 May 2019 — “A great nation is a reading nation.”—Melcher [Note: Now sponsored by Every Child a Reader, a 501(c)(3) not-for-profit organization.]*
- e. ***Board of Library Trustees (Regular Meeting), Tuesday, 21 May 2019, 7:00 p.m., Elizabeth L. Hall Conference Room***
- f. ~~*3rd Annual Loyalty Day Community Picnic (sponsored by Batavia Overseas Post 1197, VFW) (1st Sunday in May), Sunday, 5 May 2019 — CANCELLED*~~
- g. *Sunday before Memorial Day, Sunday, 26 May 2019, Library Closed*

- h. *Memorial Day (last Monday in May), Monday, 27 May 2019, Library Closed [F]*
- i. *Summer Library Hours on Sunday Begin (1:00–4:00 p.m.) (Sunday after Memorial Day), Sunday, 2 June 2019*
- j. ***Board of Library Trustees (Regular Meeting), Tuesday, 18 June 2019, 7:00 p.m., Elizabeth L. Hall Conference Room***
- k. *ALA Annual Conference (Washington, D.C.), Thursday–Tuesday, 20–25 June 2019*
- l. *Independence Day, Thursday, 4 July 2019, Library Closed [F]*
- m. ***Board of Library Trustees (Regular Meeting), Tuesday, 16 July 2019, 7:00 p.m., Elizabeth L. Hall Conference Room***
- n. ***Board of Library Trustees (Regular Meeting), Tuesday, 20 August 2019, 7:00 p.m., Elizabeth L. Hall Conference Room***
- o. *Staff Development Day (4th Friday in August), Friday, 23 August 2019, Library Closed*
- p. *Library Card Sign-Up Month, September 2019 — launched in 1987 as a national campaign: “every child should obtain a library card”*
- q. *Sunday before Labor Day, Sunday, 1 September 2019, Library Closed*
- r. *Labor Day (1st Monday in September), Monday, 2 September 2019, Library Closed [F]*
- s. *Regular Library Hours on Sunday Begin (12:00 noon–5:00 p.m.) (Sunday after Labor Day), Sunday, 8 September 2019*
- t. ***Board of Library Trustees (Regular Meeting), Tuesday, 17 September 2019, 7:00 p.m., Elizabeth L. Hall Conference Room***

17. **Adjournment**

