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AGENDA

Board of Trustees of the Batavia Public Library District

Regular Meeting

Tuesday • 21 May 2019 • 7:00 p.m.

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Call the Roll**

4. **Comments from the Audience**

Comments are subject to the "Policy on Public Participation at Meetings and Other Communications," copies of which are available at meetings. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

5. **Approve the Consent Agenda (ACTION ITEM) {ROLL CALL VOTE}**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

- a. **Minutes:—**

- (1) Regular Meeting, Tuesday, 16 April 2019

- b. **Expenditures:—**

- (1) Expenditures ("Cash Disbursement Detail Report"): April 2019

- c. **Other Action Items:—**

- (1) An Ordinance Adopting a "Policy on Service to Non-Residents" (Standing Committee on Services): Ordinance 2019-003
 - (2) Library Plan for Implementation of Amended Minimum Wage Law (Standing Committee on Finance)
 - (3) Biannual Review of Closed Sessions, as required by 5 ILCS 120/2.06(d) (Board Secretary)
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6. **Approve the Agenda {VOICE VOTE}**

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

7. **Financial Reports:** April 2019
 - 2018–2019 Working Budget
 - 2018–2019 Statement of Revenue and Expenditures
 - 2018–2019 Investment Report
8. **President’s Report**
9. **Good News / Comments from the Board**
10. **Correspondence and Communications**
11. **Director’s and Librarians’ Reports:** April 2019
12. **Committee and Official Representative Reports:—**
 - a. Standing Committee on Facilities (9 May 2019) (Smith)
 - b. Standing Committee on Finance (7 May 2019) (Culotta)
 - c. ~~Standing Committee on Outreach (Henders)~~ — NO REPORT / NO MEETING
 - d. Standing Committee on Services (7 May 2019) (Deitchman)
 - e. ~~Batavia Public Library Foundation (Blodgett)~~ — NO REPORT / NO MEETING
 - f. Friends of the Batavia Public Library (25 April 2019) (Smith)
 - g. Batavia Access Television (BATV) (Henders)
13. **Budget Issues** (Standing Committees on Finance):—
 - a. **Working Budget for 2019–2020** (ACTION ITEM) {ROLL CALL VOTE}
 - b. **Personnel Complement Detail and Authorized Personnel Strength** (ACTION ITEM) {VOICE VOTE}
14. **Future Agenda Items** (REPORT)

15. **A closed session** for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body,” as authorized by 5 ILCS 120/2(c)(1)

16. **Comments from the Outgoing Trustees**

17. **Qualify Newly Elected Trustees** (Board Secretary) (OFFICIAL OATH)
18. **Seat the New Board of Library Trustees**
19. **Select a President pro Tempore** (ACTION ITEM) {VOICE VOTE}
20. **Organize Board of Library Trustees:—**
 - a. **Report of the Special Committee on Nominations**
 - b. **Election of Officers** (ACTION ITEM) {VOICE VOTE}

21. **Recognize the Outgoing Trustees**

22. **Next Meetings or Events:—**
 - a. *Sunday before Memorial Day, Sunday, 26 May 2019, Library Closed*
 - b. *Memorial Day (last Monday in May), Monday, 27 May 2019, Library Closed [F]*
 - c. *Summer Library Hours on Sunday Begin (1:00–4:00 p.m.) (Sunday after Memorial Day), Sunday, 2 June 2019*
 - d. *Board of Library Trustees (Regular Meeting), Tuesday, 18 June 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
 - e. *ALA Annual Conference (Washington, D.C.), Thursday–Tuesday, 20–25 June 2019*

- f. *Independence Day, Thursday, 4 July 2019, Library Closed [F]*
- g. ***Board of Library Trustees (Regular Meeting), Tuesday, 16 July 2019, 7:00 p.m., Elizabeth L. Hall Conference Room***
- h. ***Board of Library Trustees (Regular Meeting), Tuesday, 20 August 2019, 7:00 p.m., Elizabeth L. Hall Conference Room***
- i. *Staff Development Day (4th Friday in August), Friday, 23 August 2019, Library Closed*
- j. *Library Card Sign-Up Month, September 2019 — launched in 1987 as a national campaign: “every child should obtain a library card”*
- k. *Sunday before Labor Day, Sunday, 1 September 2019, Library Closed*
- l. *Labor Day (1st Monday in September), Monday, 2 September 2019, Library Closed [F]*
- m. *Regular Library Hours on Sunday Begin (12:00 noon–5:00 p.m.) (Sunday after Labor Day), Sunday, 8 September 2019*
- n. ***Board of Library Trustees (Regular Meeting), Tuesday, 17 September 2019, 7:00 p.m., Elizabeth L. Hall Conference Room***

23. **Adjournment**

