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AGENDA

Standing Committee on Facilities • Board of Library Trustees • Batavia Public Library District *Special Meeting*

Tuesday • 4 June 2019 • 6:30 PM

Elizabeth L. Hall Conference Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Call the Roll**
3. **Approve the Agenda**
4. **Approve the Minutes:** Special Meeting, Thursday, 9 May 2019
5. **Cost-Estimating Services** (DISCUSSION and/or ACTION ITEM)
6. **Future Agenda Items** (REPORT)
 - Parking Lot Rehabilitation: Elevation Survey (Building Technology Consultants Inc.)
 - Telephone for Public Use
 - Annual Schedule of Capital Projects (1st Quarter FY 2020)
 - Triennial Update of Capital Asset Study (1st Quarter FY 2020)
7. **Comments from the Committee**
8. **Next Meetings or Events**
 - a. *Board of Library Trustees (Regular Meeting), Tuesday, 18 June 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
 - b. *ALA Annual Conference (Washington, D.C.), Thursday–Tuesday, 20–25 June 2019*
 - c. *Independence Day, Thursday, 4 July 2019, Library Closed [F]*
 - d. ~~*Standing Committee on Facilities, Thursday, 4 July 2019 — No Meeting*~~
 - e. *Board of Library Trustees (Regular Meeting), Tuesday, 16 July 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
 - f. ~~*Standing Committee on Facilities, Thursday, 8 August 2019 — No Meeting*~~
 - g. *Board of Library Trustees (Regular Meeting), Tuesday, 20 August 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*
 - h. *Staff Development Day (4th Friday in August), Friday, 23 August 2019, Library Closed*
 - i. *Library Card Sign-Up Month, September 2019 — launched in 1987 as a national campaign: “every child should obtain a library card”*

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

- j. Sunday before Labor Day, Sunday, 1 September 2019, Library Closed*
- k. Labor Day (1st Monday in September), Monday, 2 September 2019, Library Closed [F]*
- l. **Standing Committee on Facilities, Thursday, 5 September 2019, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- m. Regular Library Hours on Sunday Begin (12:00 noon–5:00 p.m.) (Sunday after Labor Day), Sunday, 8 September 2019*
- n. Board of Library Trustees (Regular Meeting), Tuesday, 17 September 2019, 7:00 p.m., Elizabeth L. Hall Conference Room*

9. **Adjournment**

