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AGENDA

Standing Committee on Finance • Board of Trustees • Batavia Public Library District

Special Meeting

Tuesday • 2 June 2020 • 6:30 p.m. (or immediately following the Standing Committee on Policy)

MEETING WILL TAKE PLACE VIA ELECTRONIC MEANS

Batavia Public Library • 10 South Batavia Avenue • Batavia

NOTICE

This meeting of the Standing Committee on Finance of the Board of Library Trustees will be held without a quorum of Trustees physically present—the Board will conduct the meeting with all Trustees attending remotely via electronic means—and is authorized by the Governor pursuant to “COVID-19 Executive Order No. 5” (16 March 2020).

Due to the electronic nature of this meeting, which will take place on the Zoom platform, visitors may monitor this meeting by notifying the Library at OpenMeetings@BataviaPublicLibrary.org to receive a link to join the meeting. In order to avoid (or address) unanticipated technical issues, please notify the Library well in advance of the meeting.

Please submit comments to the Standing Committee on Finance via email to OpenMeetings@BataviaPublicLibrary.org and include your name, address, and telephone number. Please be advised that, due to the electronic nature of the meeting, such comments will be read aloud individually.

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1. **Call to Order**
 2. **Call the Roll**
 3. **Approve the Agenda** {VOICE VOTE}
 4. **Approve the Minutes:** Special Meeting, Tuesday, 1 October 2019 {VOICE VOTE}
 5. **An Ordinance Transferring Funds from the Library Fund (Fund 10) to the Special Reserve Fund (Fund 40)** (ORDINANCE 2020–003) (ACTION ITEM) {VOICE VOTE}
 6. **An Ordinance Transferring Funds from the Library Fund (Fund 10) to the FICA Fund (Fund 12)** (ORDINANCE 2020–004) (ACTION ITEM) {VOICE VOTE}
 7. **Working Budget for 2020–2021** (Final Review) (ACTION ITEM) {VOICE VOTE}
 8. **Tentative Form of “An Ordinance Approving and Adopting the Annual Budget and Appropriation for Library Purposes for Fiscal Year 2020–2021”** (REPORT)
 9. **Future Agenda Items** (REPORT)
 10. **Comments from the Committee**

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

11. **Next Meetings or Events**

- a. *Board of Library Trustees (Regular Meeting), Tuesday, 16 June 2020, 7:00 p.m., Elizabeth L. Hall Conference Room*
- b. *ALA Annual Conference (Chicago), Thursday–Tuesday, 25–30 June 2020 — CANCELLED*
- c. *Independence Day (Observed), Friday, 3 July 2020, Library Closed [F]*
- d. *Independence Day, Saturday, 4 July 2020, Library Closed*
- e. ~~*Standing Committee on Finance, Tuesday, 7 July 2020, 7:00 p.m. (or immediately following the Standing Committee on Policy), Elizabeth L. Hall Conference Room, Batavia Public Library — CANCELLED*~~
- f. *Board of Library Trustees (Regular Meeting), Tuesday, 21 July 2020, 7:00 p.m., Elizabeth L. Hall Conference Room*
- g. ***Standing Committee on Finance, Tuesday, 4 August 2020, 7:00 p.m. (or immediately following the Standing Committee on Policy), Elizabeth L. Hall Conference Room, Batavia Public Library***
- h. *Board of Library Trustees (Regular Meeting), Tuesday, 18 August 2020, 7:00 p.m., Elizabeth L. Hall Conference Room*
- i. ~~*Staff Development Day (4th Friday in August), Friday, 28 August 2020, Library Closed (Scheduled Work Day for All Employees) — CANCELLED (IN ITS CURRENT, LIVE FORMAT)*~~
- j. ***Standing Committee on Policy, Tuesday, 1 September 2020, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library***
- k. ***Standing Committee on Finance, Tuesday, 1 September 2020, 7:00 p.m. (or immediately following the Standing Committee on Policy), Elizabeth L. Hall Conference Room, Batavia Public Library***
- l. *Library Card Sign-Up Month, September 2020, launched in 1987 as a national campaign: “every child should obtain a library card”*
- m. *Sunday before Labor Day, Sunday, 6 September 2020, Library Closed*
- n. *Labor Day (1st Monday in September), Monday, 7 September 2020, Library Closed [F]*
- o. *Regular Library Hours on Sunday Begin (12:00 noon–5:00 p.m.) (Sunday after Labor Day), Sunday, 13 September 2020*
- p. *Board of Library Trustees (Regular Meeting), Tuesday, 15 September 2020, 7:00 p.m., Elizabeth L. Hall Conference Room*
- q. ***Standing Committee on Finance, Tuesday, 6 October 2020, 7:00 p.m. (or immediately following the Standing Committee on Policy), Elizabeth L. Hall Conference Room, Batavia Public Library***
- r. *Board of Library Trustees (Regular Meeting), Tuesday, 20 September 2020, 7:00 p.m., Elizabeth L. Hall Conference Room*

12. **Adjournment** {VOICE VOTE}