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AGENDA

Standing Committee on Facilities • Board of Library Trustees • Batavia Public Library District *Special Meeting*

Thursday • 2 September 2021 • 6:30 p.m.
Founders Room • Batavia Public Library • 10 South Batavia Avenue • Batavia

1. **Call to Order**
2. **Call the Roll**
3. **Approve the Agenda** { VOICE VOTE }
4. **Approve the Minutes:** Special Meeting, Thursday, 12 August 2021 { VOICE VOTE }
5. **Construction Management Services** (Frederick Quinn Corporation / FQC Construction Management) (ACTION ITEM) { VOICE VOTE }
6. **Architectural Services** (DISCUSSION and/or ACTION ITEM) { VOICE VOTE }
7. **Batavia Access Television (BATV)** (DISCUSSION and/or ACTION ITEM) { VOICE VOTE }
8. **Future Agenda Items** (REPORT)
 - Roof Repairs
 - New Telephone System / Upgrade for Data Switches (September 2021)
 - Architectural Services (September 2021)
 - Technology Advisory Group (TAG) → Assigned to the Standing Committee on Outreach
 - Independent Technology Audit
 - Technology Plan
 - Walk the Property (June–August 2021)
 - Annual Schedule of Capital Projects (July–September 2021)
 - Wi-Fi System
 - Proper Storage for Paintings and Other Works of Art when Not on Public Display
 - Streetscape Project (City of Batavia): Water Street
9. **Comments from the Committee**

STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

STANDING COMMITTEE ON FACILITIES: The focuses of the Facilities Committee are building & grounds, technology, and related policies and services. This committee generally (but not exclusively) has an internal approach; that is, its work is directed to the physical library and its campus.

10. **Next Meetings or Events**

- a. *Library Card Sign-Up Month, September 2021 — launched in 1987 as a national campaign: “every child should obtain a library card”*
- b. *Sunday before Labor Day, Sunday, 5 September 2021, Library Closed*
- c. *Labor Day (1st Monday in September), Monday, 6 September 2021, Library Closed [F]*
- d. **Board of Library Trustees (Committee of the Whole Meeting), Thursday, 9 September 2021, 6:00 p.m., Meeting Will Take Place via Electronic Means**
- e. *Regular Library Hours on Sunday Begin (12:00 noon–5:00 p.m.) (Sunday after Labor Day) — Sunday, 12 September 2021*
- f. **Reception for Library Leader, Sunday 19 September 2021, 2:00 p.m., Founders Room**
- g. **Board of Library Trustees (Regular Meeting), Tuesday, 21 September 2021, 6:00 p.m., Meeting Will Take Place via Electronic Means**
- h. *Banned Books Week: Celebrating the Freedom to Read (40th Annual Observance, 1982–2021), Sunday–Saturday, 26 September–2 October 2021 — 2021 Theme: Books Unite Us. Censorship Divides Us.*
- i. *155th Anniversary of Library Service in Batavia (October 1866–2021), October 2021*
- j. *TeenTober (formerly Teen Read Week™ in October and Teen Tech Week in March), October 2021 — launched in 2019 to celebrate teens and teen services in libraries*
- k. *Columbus Day (Observed) (2nd Monday in October), Monday, 11 October 2021, Library Open [F]*
- l. *ILA Annual Conference (Virtual Conference), Tuesday–Thursday, 12–14 October 2021*
- m. **Board of Library Trustees (Regular Meeting), Tuesday, 19 October 2021, 6:00 p.m., Meeting Will Take Place via Electronic Means**
- n. *Daylight Saving Time Ends (Standard Time Resumes) at 2:00 a.m. (1st Sunday in November), Sunday, 7 November 2021*
- o. *International Games Week, Sunday–Saturday, 7–13 November 2021 — launched in 2008 to focus on the social and recreational side of gaming*
- p. *Fall Children’s Book Week (since 2019), Monday–Sunday, 8–14 November 2021 — “A great nation is a reading nation.”—Melcher — 2021 Theme: Reading Is a Superpower [Note: In a story fraught with irony, the original Children’s Book Week was moved from November to May in 2008.]*
- q. *Veterans Day, Thursday, 11 November 2021, Library Open [F]*
- r. **Board of Library Trustees (Regular Meeting), Tuesday, 16 November 2021, 6:00 p.m., Meeting Will Take Place via Electronic Means**
- s. *Thanksgiving Eve, Wednesday, 24 November 2021, Library Closed at 5:00 p.m.*
- t. *Thanksgiving (4th Thursday in November), Thursday, 25 November 2021, Library Closed [F]*
- u. *Day after Thanksgiving, Friday, 26 November 2021, Library Open*
- v. **Board of Library Trustees (Regular Meeting), Tuesday, 21 December 2021, 6:00 p.m., Meeting Will Take Place via Electronic Means**

11. **Adjournment** {VOICE VOTE}

