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## AGENDA

### Board of Library Trustees • Batavia Public Library District

#### *Regular Meeting*

Tuesday • 15 February 2022 • 6:00 p.m.

MEETING WILL TAKE PLACE VIA ELECTRONIC MEANS

Batavia Public Library • 10 South Batavia Avenue • Batavia

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#### NOTICE

Governor Jay Robert “JB” Pritzker issued a “Gubernatorial Disaster Proclamation” in relation to novel coronavirus disease 2019 (COVID-19) on 9 March 2020, which was most recently extended for 30 days on 4 February 2022.

This meeting of the Board of Library Trustees will be held without a quorum of Trustees physically present—the Board will conduct the meeting with all Trustees attending remotely via electronic means—and is authorized by the Government Emergency Administration Act (Public Act 101–0640; eff. 6/12/20).

Due to the electronic nature of this meeting, which will take place on the Zoom platform, visitors may monitor this meeting by notifying the Library at [OpenMeetings@BataviaPublicLibrary.org](mailto:OpenMeetings@BataviaPublicLibrary.org) to receive a link to join the meeting. In order to avoid (or address) unanticipated technical issues, please notify the Library well in advance of the meeting.

Please submit comments to the Board of Library Trustees via email to [OpenMeetings@BataviaPublicLibrary.org](mailto:OpenMeetings@BataviaPublicLibrary.org) and include your name, address, and telephone number. Please be advised that, due to the electronic nature of the meeting, such comments will be read aloud individually.

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1. **Call to Order**
  2. **Pledge of Allegiance to the Flag**
  3. **Call the Roll**

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4. **Comments from the Audience**

*Comments are subject to the “Policy on Public Participation at Meetings and Other Communications,” copies of which are available upon request. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.*

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STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

5. **Approve the Consent Agenda (ACTION ITEM) {ROLL CALL VOTE}**

*Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.*

a. **Minutes**

(1) Regular Meeting, Tuesday, 18 January 2022

b. **Expenditures**

(1) Expenditures (“Cash Disbursement Detail Report”): January 2022

c. **Other Action Items**

(1) A Resolution Amending the Library’s 457 Prototype Plan to Include Roth Accounts and Accept Roth Contributions (Old Second Wealth Management | Old Second National Bank): RESOLUTION 2022–001 (Standing Committee on Policy / Committee of the Whole)

(2) A Resolution Adopting the “Code of Ethics of the American Library Association”: RESOLUTION 2022–002 (Standing Committee on Policy / Committee of the Whole)

(3) A Resolution Adopting the “Public Library Trustee Ethics Statement”: RESOLUTION 2022–003 (Standing Committee on Policy / Committee of the Whole)

(4) Voluntary Employee Benefits (Global Life Liberty National Division | Globe Life Inc.) (Standing Committee on Policy / Committee of the Whole)

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6. **Approve the Agenda {ROLL CALL VOTE}**

7. **Financial Reports: January 2022**

- 2021–2022 Working Budget
- 2021–2022 Cash & Investments

8. **Progress Report: Architectural Services: Master Plan and Concept Design**, presented by representatives of Sheehan Nagle Hartray Architects Ltd.

9. **President’s Report**

10. **Good News / Comments from the Board**

11. **Correspondence and Communications**

12. **Director’s and Librarians’ Reports: January 2022**

13. **Flyleaf Bakery Café** (Standing Committee on Policy / Committee of the Whole) (ACTION ITEM) {ROLL CALL VOTE}

14. **Future Agenda Items (REPORT)**

15. **Next Meetings or Events**

- Washington’s Birthday (Observed) (3rd Monday in February) — official name (5 U.S. Code 6103); also known unofficially as Presidents Day — Monday, 21 February 2022, Library Open [F]*
- Casimir Pulaski’s Birthday (Observed) (1st Monday in March), Monday, 7 March 2022, Library Open [I]*
- Read Across America Day, Wednesday, 2 March 2022 — annual event on or near March 2, the birthday of Dr. Seuss*
- Board of Library Trustees (Committee of the Whole Meeting), Thursday, 3 March 2022, 6:00 p.m., Meeting Will Take Place via Electronic Means***
- Daylight Saving Time Begins at 2:00 a.m. (2nd Sunday in March), Sunday, 13 March 2022*
- Board of Library Trustees (Regular Meeting), Tuesday, 15 March 2022, 6:00 p.m., Meeting Will Take Place via Electronic Means***
- Freedom of Information Day, Wednesday, 16 March 2022 — annual event on or near March 16, the birthday of James Madison (1751–1836), who is widely regarded as the Father of the Constitution and the foremost advocate for openness in government*

- h. *National Library Week (65th Annual Observance, 1958–2022, yet only the 64th anniversary), Sunday–Saturday, 3–9 April 2022 — to celebrate libraries and librarians and the pleasures and importance of reading, and invite library use and support — 2022 Theme: “Connect with Your Library”*
- i. *140th Anniversary of the Board of Library Trustees of the Batavia Public Library (4 April 1882–2022), Monday, 4 April 2022*
- j. *141st Anniversary of the Batavia Public Library (5 April 1881–2022), Tuesday, 5 April 2022*
- k. ***Board of Library Trustees (Committee of the Whole Meeting), Thursday, 7 April 2022, 6:00 p.m., Meeting Will Take Place via Electronic Means***
- l. *National Drop Everything and Read (D.E.A.R.) Day, Tuesday, 12 April 2022 — annual celebration on April 12, the birthday of Beverly Cleary (1916–2021) — who wrote about D.E.A.R. in Ramona Quimby, Age 8 — to remind and encourage families to make reading together on a daily basis a family priority [Note: The sponsors now promote D.E.A.R. as a month-long event in April.]*
- m. *Good Friday, Friday, 15 April 2022, Library Open [I]*
- n. *Easter, Sunday, 17 April 2022, Library Closed*
- o. ***Board of Library Trustees (Regular Meeting), Tuesday, 19 April 2022, 6:00 p.m., Meeting Will Take Place via Electronic Means***
- p. *Preservation Week (13th Annual Observance, 2010–2022), Sunday–Saturday, 24–30 April 2022 — launched by the Association for Library Collections & Technical Services (ALCTS) — now Core: ... — to celebrate collecting and preservation on the community level (&c.)*
- q. *Día = El día de los niños / El día de los libros (Children’s Day / Book Day) (27th Annual Observance, 1996–2022), — Saturday, 30 April 2022 — a celebration of children, families, and reading; emphasizes the importance of advocating literacy for every child regardless of linguistic and cultural background*
- r. *Children’s Book Week (104th Annual Observance), Monday–Sunday, 2–8 May 2022 — “A great nation is a reading nation.”—Melcher*
- s. ***Board of Library Trustees (Committee of the Whole Meeting), Thursday, 5 May 2022, 6:00 p.m., Meeting Will Take Place via Electronic Means***

16. **Adjournment** {ROLL CALL VOTE}

