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AGENDA

Board of Library Trustees • Batavia Public Library District

Regular Meeting

Tuesday • 17 May 2022 • 6:00 p.m.

MEETING WILL TAKE PLACE VIA ELECTRONIC MEANS

Batavia Public Library • 10 South Batavia Avenue • Batavia

NOTICE

Governor Jay Robert “JB” Pritzker issued a “Gubernatorial Disaster Proclamation” in relation to novel coronavirus disease 2019 (COVID-19) on 9 March 2020, which was most recently extended for 30 days on 29 April 2022.

This meeting of the Board of Library Trustees will be held without a quorum of Trustees physically present—the Board will conduct the meeting with all Trustees attending remotely via electronic means—and is authorized by the Government Emergency Administration Act (Public Act 101–0640; eff. 6/12/20).

Due to the electronic nature of this meeting, which will take place on the Zoom platform, visitors may monitor this meeting by notifying the Library at OpenMeetings@BataviaPublicLibrary.org to receive a link to join the meeting. In order to avoid (or address) unanticipated technical issues, please notify the Library well in advance of the meeting.

Please submit comments to the Board of Library Trustees via email to OpenMeetings@BataviaPublicLibrary.org and include your name, address, and telephone number. Please be advised that, due to the electronic nature of the meeting, such comments will be read aloud individually.

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1. **Call to Order**
 2. **Pledge of Allegiance to the Flag**
 3. **Call the Roll**

4. **Comments from the Audience**

Comments are subject to the “Policy on Public Participation at Meetings and Other Communications,” copies of which are available upon request. Visitors are welcome to attend at any open meeting of the Board of Library Trustees.

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STATEMENT OF MISSION: The mission of the Batavia Public Library is to provide and ensure access to materials and services to meet the lifelong learning needs of residents and organizations, as well as to create a welcoming place to gather, exchange ideas, and participate in cultural events.

5. **Approve the Consent Agenda (ACTION ITEM) {ROLL CALL VOTE}**

Any Board member may request removal of item(s) to the regular agenda for further discussion, or the addition of item(s) from the regular agenda to the consent agenda.

a. **Minutes**

- (1) Closed Session, Tuesday, 20 April 2021
- (2) Regular Meeting, Tuesday, 19 April 2022

b. **Expenditures**

- (1) Expenditures (“Cash Disbursement Detail Report”): April 2022

c. **Other Action Items**

- (1) Working Budget for 2022–2023 (Standing Committee on Finance / Committee of the Whole)
- (2) Parking Lot: Sealcoat and Stripe (Standing Committee on Facilities / Committee of the Whole)
- (3) Concrete Repairs: RATIFY Change Order #1 (Advanced Paving Solutions Inc.) (Standing Committee on Facilities / Committee of the Whole)
- (4) Biannual Review of Closed Sessions, as required by 5 ILCS 120/2.06(d) (Board Secretary / Committee of the Whole)

6. **Approve the Agenda {ROLL CALL VOTE}**

7. **Financial Reports: April 2022**

- 2021–2022 Working Budget
- 2021–2022 Cash & Investments

8. **President’s Report**

9. **Good News / Comments from the Board**

10. **Correspondence and Communications**

11. **Director’s and Librarians’ Reports: April 2022**

12. **An Ordinance Adopting a “Policy on Service to Non-Residents” (ORDINANCE 2022–002) (Standing Committee on Policy / Committee of the Whole) (ACTION ITEM) {ROLL CALL VOTE}**

13. **A Resolution Approving and Authorizing the Library Director to Execute the “ILLINET / OCLC Services Program Renewal Agreement, Fiscal Year 2023” (Illinois State Library) (RESOLUTION 2022–008) (Standing Committee on Policy) (ACTION ITEM) {ROLL CALL VOTE}**

14. **Future Agenda Items (REPORT)**

15. **Next Meetings or Events**

- a. *Sunday before Memorial Day, Sunday, 29 May 2022, Library Closed*
- b. *Memorial Day (last Monday in May), Monday, 30 May 2022, Library Closed [F]*
- c. *{NEW} New Year-Round Hours on Sunday Begin (12:00–5:00 p.m.) (Sunday after Memorial Day), Sunday, 5 June 2022*
- d. *{TENTATIVE} Board of Library Trustees (Committee of the Whole Meeting), Thursday, 9 June 2022, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library — **Note: In-Person Meeting; New Time***
- e. *Flag Day, Tuesday, 14 June 2022 — Bernard John Cigrand (1866–1932), a Batavia dentist, is the “Father of Flag Day”*
- f. *{NEW} Juneteenth, Sunday, 19 June 2022 — officially “Juneteenth National Independence Day” [F; 5 U.S. Code 6103] and “Juneteenth National Freedom Day” [I; Public Act 102–0014] — specifically, to commemorate an announcement on 19 June 1865 by U.S. General Gordon Granger, which informed Texas that “all slaves are free” — Library Open [F]*

- g. **Board of Library Trustees (Regular Meeting), Tuesday, 21 June 2022, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library — *Note: In-Person Meeting; New Time***
 - h. ALA Annual Conference (Washington, District of Columbia), Thursday–Tuesday, 23–28 June 2022
 - i. **Independence Day, Monday, 4 July 2022, Library Closed**
 - j. ~~Board of Library Trustees (Committee of the Whole Meeting), Thursday, 7 July 2022 CANCELLED~~
 - k. **Board of Library Trustees (Regular Meeting), Tuesday, 19 July 2022, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library — *Note: In-Person Meeting; New Time***
 - l. **Board of Library Trustees (Committee of the Whole Meeting), Thursday, 4 August 2022, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library — *Note: In-Person Meeting; New Time***
 - m. **Board of Library Trustees (Regular Meeting), Tuesday, 16 August 2022, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library — *Note: In-Person Meeting; New Time***
 - n. **Staff Development Day (4th Friday in August), Friday, 26 August 2022, Library Closed**
 - o. Library Card Sign-Up Month, September 2022 — launched in 1987 as a national campaign: “every child should obtain a library card”
 - p. **Sunday before Labor Day, Sunday, 4 September 2022, Library Closed**
 - q. **Labor Day (1st Monday in September), Monday, 5 September 2022, Library Closed [F]**
 - r. **Board of Library Trustees (Committee of the Whole Meeting), Thursday, 8 September 2022, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library — *Note: In-Person Meeting; New Time***
 - s. **Board of Library Trustees (Regular Meeting), Tuesday, 20 September 2022, 6:30 p.m., Elizabeth L. Hall Conference Room, Batavia Public Library — *Note: In-Person Meeting; New Time***
16. **Adjournment {ROLL CALL VOTE}**

